

7-03/090.00 Special Transportation

This order applies to the types of transportation that fall outside the routine transportation provided for all inmates, to and from court, facilities, and other agencies. For example, special transportation would be used for funerals, doctor visits, and hemodialysis treatments.

Special transportation is provided pursuant to court orders. Any requested transportation of this nature, not authorized by court order, shall be provided only when expressly authorized by the Unit Commander.

Inmate security and officer safety, not convenience, shall be the primary concerns during a special transportation assignment. At all times, the escorting Deputies shall remain close enough to maintain visual contact, and control of the inmate.

Deputies will familiarize themselves with the details of the court order prior to leaving the jail facility. A check will be made of the inmate's information file located in Inmate Reception Center to determine if there are any unusual security problems associated with the inmate(s) named in the order. A search for an Inmate Special Handling Request card will also be conducted prior to leaving.

These guidelines apply to most situations, however, each transportation assignment presents unique problems pertaining to security and safety. Occasionally, the escorting Deputies will have to modify normal procedures due to special circumstances.

Transportation Deputies are responsible for the safety and security of the inmate from the time he is placed in their custody, until the time that custody is relinquished to an authorized person. Do not hesitate to use handcuffs, chains and/or a leg braces to provide adequate security. If necessary, consult a supervisor for additional instructions or advice.
