7-02/140.05 Desk Shotgun

The desk shotgun shall be maintained in a loaded condition and locked in the provided rack. The Early Morning Watch Sergeant shall conduct a daily inspection of the shotgun to ensure it is in proper working condition and properly secured. The Day Watch Sergeant shall perform this duty on weekends and holidays. All regularly scheduled desk personnel shall have a key to the shotgun lock on their person, while on duty. The Watch Commander's key block shall have a shotgun lock key attached.