7-02/020.25 Court Orders Not Executed

Whenever a court order is not executed or whenever a member of this Bureau feels that a court order should not, for valid reasons, be executed, that information will be immediately conveyed to the Unit Commander. After his review, the reason for non-execution, the person authorizing that action, and the date will be printed on the reverse of the court order.

The Watch Sergeant will then notify the court or attorney of the reason for non-execution of the court order. He will then enter the following information in the Watch Commander's Log book:

- Date
- Time of notification
- Court order number
- Court contacted
- Person notified ·

After all required notifications are made, the court order will be filed in the same manner as an executed court order.