7-01/130.05 Computers and Terminals

Only personnel who have received formal training in the use of the computer system and/or terminals and have the authorization of the Unit Commander shall operate any portion of the computer system.

The Operations Lieutenant will have functional control of the computer systems and monitor its usage. Portable portions of the various systems such as manuals, discs and other related equipment shall be maintained in a cabinet, in the Training Office. The Operations Lieutenant shall ensure that proper security for all equipment is provided.

The computer systems are for Departmental and Bureau use and shall not be utilized for non-Departmental activities.