## 7-01/090.25 Training Records

Printed: 4/4/2025 (WEB)

The Training Lieutenant shall be responsible for the maintenance of training and licensing records, and the issuance of certificates.

A training folder will be maintained for each Driver. The folders will contain the original Driver Training Records, a copy of the valid Driver's License, a copy of the current D.M.V. Medical Certificate, and a copy of the Driver Training Certificate.

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