

## **2-11/040.00 No Filing**

Inmates who are taken to court but do not have charges filed while they are there, are to be returned to the arresting agency or Sheriff's Station, or in the case of returnees of California Highway Patrol (CHP) arrests, to Inmate Reception Center (IRC)/Century Regional Detention Facility (CRDF).

If the respective agency does not respond within an hour of the status change notification to pick up the inmate from lockup, a Court Services supervisor at the rank of Bonus-1 or above, shall contact the Watch Commander of the respective agency for notification of the inmate's case being a "no file."

The contact information of the Watch Commander shall be documented in the Electronic-Uniformed Daily Activity Log (e-UDAL). Documented information shall include, but not limited to: agency, name and rank of person contacted, date and time, inmate's information, and supervisor making contact. The exception to this notification is any Los Angeles Police Department (LAPD) "new booking."

A "no filing" is not a release order, but merely a notification that a particular case was not filed that day. Unless the inmate is an imperative release (which is determined by the responsible agency), he/she will be returned to court the next day.

Under certain circumstances, Court Services Transportation (CST) will handle imperative releases, although not routinely handled by this Bureau. If the inmate's attorney or other party advises that the inmate should be released and verification is received of a no filing, advise the person to contact IRC/CRDF. Upon proper authorization from IRC/CRDF, release the inmate per the normal release procedures.

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