

## **2-09/000.15 Acceptance of Courtline Inmates from Court Services Transportation**

Inmates ordered by the court who are listed on the Court's Daily Custody List (Master Appearance List) and all supplemental lists, shall be accepted by the court lockup. If the court lockup has housing issues or the inmate is showing signs of being physically or mentally ill and may soon be in need of medical attention, the inmate will not be accepted

When court lockup personnel cannot accept the inmate due to one of the above reasons, the branch supervisor (sergeant or above) shall be called to make the determination if the inmate will stay or be returned to the Court Services Transportation (CST) crew bringing the inmate.

Only the branch supervisor and area lieutenant shall make the decision to accept the inmate at the court or to decline the inmate. The supervisor shall take into account the concerns by lockup personnel and give consideration to the CST crew's scheduled run and lack of facilities on buses. Each case shall be evaluated on an individual basis.

On the rare occasion that both sides have equal concerns, the supervisor shall contact the CST Watch Commander and work toward a solution.

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