

## 2-09/000.05 Pre-Arraigned Inmates / 4030 PC

This policy is to ensure that the appropriate arrestee processing and booking procedures are followed and to prevent over-detentions. Court Services Division lockup personnel will only accept inmates from outside agencies and Sheriff's Stations on the arraignment date listed in the Automated Jail Information System (AJIS) and/or Live Scan booking and property printout.

If the arraignment date is later than the transportation date, it is the responsibility of the Station or outside agency to update the Live Scan booking report or AJIS program, prior to lockup personnel accepting the arrestee into court lockup.

Court Services Division lockup personnel will continue to review all booking packets from outside agencies and Stations, in accordance with Department policy and procedures.

This section does not apply to inmates with medical restrictions.

**Court Responsibilities:** All pre-arraigned inmates who arrive at court from a Sheriff's Station or outside agency for arraignment and do not get arraigned, shall have a yellow wristband looped around and affixed to the standard County issued wristband, before the inmate is sent to IRC/CRDF. The yellow loop will indicate to IRC/CRDF that the inmate is pre-arraigned. The inmate shall be placed on a separate transmittal indicating that the inmate is "PREARRAIGNED." The inmate will be separated from the general population upon arrival to IRC/CRDF, and not subject to a "strip search" pursuant to 4030 PC.

All County Jail inmates who arrive to court from a County Jail facility (with a yellow wristband looped and affixed to the standard county issued wristband), shall be determined to be pre-arraigned. After the inmate has been arraigned, the court bailiff or lockup personnel shall remove the yellow wristband and write, in ink, the number three (3) on the wristband of the inmate to indicate the change in housing status. In the event that the inmate is not arraigned, the yellow wristband shall remain on the inmate. The inmate shall be placed on a separate transmittal, indicating that the inmate is "PREARRAIGNED" and sent to IRC/CRDF

A pre-arraigned inmate who is seen by the judge and allowed to postpone their arraignment, shall continue to be indicated as a pre-arraigned inmate (via the notation on the transmittal and yellow loop around their wristband) until he/she is arraigned.

**Transportation Responsibilities:** Upon arrival at IRC/CRDF, it is the responsibility of Court Services Transportation Bureau (CST) to separate the pre-arraigned inmates, who have yellow wristband loops, from the arraigned inmates. CST personnel can combine general population inmates and pre-arraigned inmates only when transporting inmates to or from court. Any discrepancies with the transmittal and yellow wristband loop shall be brought to the attention of Court Services personnel.

---