

## 2-07/030.00 Condemned/Death Sentence Inmates

Upon receiving information that a death sentence is going to be formally imposed, the bailiff shall notify the Sergeant responsible for the lockup, of the impending sentence. The Sergeant shall ensure that lockup personnel notify the Statewide Transportation Detail Sergeant. The movement Deputies will verify that the advance notification has been made prior to leaving the lockup.

Upon receiving information that the death sentence is going to be imposed, the Sergeant shall ensure the following notifications are made:

- Telephonically notify the IRC State Prison Desk Supervisor
- Telephonically notify IRC Classification (If it is a male inmate) or CRDF Classification (If it is a female inmate).

Once the formal death sentence has been rendered the court will issue a commitment to San Quentin State Prison, this is also known as a "Death Warrant" or "Condemned Order." The bailiff of record shall notify the lockup Sergeant that the Condemned Order has been issued. The Sergeant shall ensure that lockup personnel notify the Statewide Transportation Detail Sergeant and IRC Classification, that the formal death sentence has been rendered. Once the inmate's Condemned Order has been delivered to lockup, personnel shall place the Order on a special transmittal marked "Condemned Inmate."

Upon notification that the formal death sentence was rendered, the Sergeant shall ensure the following notifications are made:

- Telephonically notify the IRC State Prison Desk Supervisor
- Telephonically notify IRC Classification (If it is a male inmate) or CRDF Classification (If it is a female inmate)

After lockup personnel have spoken with Classification, make an entry into the Electronic Special Handling Program updating the inmate's status to "Condemned."

Under no circumstance is this process to be circumvented. The State Prison Desk must complete all paperwork, processing, and transportation to San Quentin State Prison within ten (10) calendar days.

---