2-05/045.00 Inmate Unable to Appear in Court Due to Medical or Mental Health Reasons ("No Go Med")

IRC/CRDF personnel will facsimile the required “Inmate Medical Fitness and Court Transportation Declaration” to the Sheriff’s Office at the court, when an inmate is unable to appear in court due to medical or mental health reasons. This form is commonly referred to as a “No Go Med Form.” The declaration addresses the inmate’s medical/mental health condition and the need for him/her to be assessed prior to attending court, or that the inmate is unfit to attend court due to a medical/mental condition. The declaration also indicates an estimated date when the inmate may be medically/mentally fit to attend court. If the inmate is still unable to attend court following that estimated date, IRC/CRDF shall send another document titled “Supplemental Report - Inmate Medical Fitness and Court Transportation Declaration.” You may also receive a “Jail Mental Health Court Line Evaluation Form” for Mental Observation inmates.

Lockup Supervisors are responsible for ensuring that the following procedures are carried out:

- The Lockup Supervisor shall assign an employee to check for and remove the above-referenced document(s) from the fax machine in a timely manner.
- The original and photocopy shall be taken to the courtroom where the inmate was supposed to have appeared. The court clerk shall retain the original and sign the photocopy. The assigned employee shall note on the photocopy the date and time that the clerk received the form.

A “No Go Med Folder” shall be set up with the “No Go Med Log.” They will be maintained in the Sheriff’s Office. The court clerk is provided the original “Inmate Medical Fitness and Court Transportation Declaration.” The photocopy shall be placed in the “No Go Med Folder” and the “No Go Med Log” shall be completed. These declarations shall be kept on file at the court for a period of one year.