2-03/025.00 Disturbances

In the event of a disturbance in a court detention or lockup area, Deputies will activate the Court Security Alarm System or Sheriff's Department handheld radio, describe the disturbance in plain English and lock down as many inmates as possible. In response to fights, sick inmates or other incidents, order those inmates who are not involved away from the incident and be sure they are under observation while a Deputy enters the cell. Use the view window to ascertain that no inmate is hiding by the door before it is opened. In lockup areas with automatic locking doors, the key override is to be locked and not bypassed, except in emergencies.

The Branch Supervisor or Lockup Supervisor will respond to the location of the disturbance and dispatch sufficient court personnel to control the situation and request paramedics if needed. Once the situation is under control, the Branch Supervisor shall interview all participants and ascertain the cause of the disturbance. Immediate notification to the Area Lieutenant and Bureau Headquarters is required. If administrative segregation is indicated, it will be carried out in a just manner. An entry into the Inmate Report Tracking System (IRTS) shall be made and forwarded to the appropriate inmate housing authority for disciplinary action.

If the disturbance cannot be handled by local resources, notify the Area Lieutenant and Bureau Headquarters. A request for additional resources may be made in accordance with Emergency Operations Bureau procedures. If the court is located in a Sheriff's patrol region, request patrol units to respond for assistance.