# 6-12/050.00 Cash Bail/Fine Payments

- Cash bail/fine payments shall be accepted and receipted for via the Bail/Fine Receipt (SH-AD-462). Within one work day, the collected money shall be deposited into the bail/fine bank account maintained with Bank of America
- Bail/fine receipts shall be obtained from the bail/fine clerk, Fiscal Administration. In case of emergency, receipts may be obtained from IRC, CRDF or any station. When this occurs, the unit borrowing the receipts shall make immediate notification to the bail/fine clerk
- Bail/fine deposit slips shall be obtained from the bail/fine clerk, Fiscal Administration. The deposit slip is coded with a depositor identifier (i.e., unit fund/org code)
- Voided receipts - When a receipt is mutilated or a mistake is made while completing it, the original and all copies shall be marked "VOID." The voided receipt shall be signed by the watch commander with an explanation as to why the receipt was voided. All copies of the voided receipt shall be sent to the bail/fine clerk, Fiscal Administration. A photocopy of the voided receipt shall be made and retained at the unit for audit purposes
- Lost receipts - If a receipt is lost, a memorandum listing the receipt number and a reason or explanation for the loss shall be prepared and signed by the unit commander and immediately sent to the bail/fine clerk, Fiscal Administration

Fiscal Administration shall issue specific processing procedures.

## ACCEPTANCE OF BAIL PRESENTED ON ONE OR MORE CASES/MULTIPLE CHARGES AND OWN RECOGNIZANCE (OR) RELEASES

A bond or bail presented on behalf of an inmate for a bondable charge(s) shall be accepted.

A bond or bail presented on behalf of an inmate with an ICE Detainer shall be accepted. Acceptance of a bond or bail does not disqualify an inmate from being transferred to the custody of ICE if they meet all of the following conditions:

- An ICE Detainer is already on file with IRC Records or an ICE agent in the release area presents personnel with an ICE Detainer (DHS I-247D) form;
- The inmate's current or past criminal history meets the qualifying criteria specified in California Government Code §7282.5; and
- There are no other pending holds.

If the inmate's booking record is maintained at IRC, IRC shall make the inmate available to the custody of ICE agents

Refer to CDM section 4-06/005.00, "ICE Detainer Acceptance and Processing Procedures" for additional information.

If an inmate has one or more cases or multiple charges, the total amount of bail must equal the amount necessary for ALL charges which require bail per MPP Section 5-03/110.05, "Multiple Bail, Multiple Charges, Deviation from Schedule and Own Recognizance (OR) Releases" prior to release.

When an inmate has charges which allow for release on a promise to appear, and has charges which require

bail the following shall apply:

- If bail is presented for only the charges which require bail, the bail shall be accepted and citations prepared for the remaining charges; or
- If bail is presented for all the charges, the bail shall be accepted and the inmate processed for release

## OWN RECOGNIZANCE (OR) RELEASES

When bail or bond is presented and the inmate has been granted a release on their own recognizance by the bail commission, the bail shall be rejected and the inmate processed for OR release.