6-03/060.00 Additional Charges and Holds Record (SH-CR-435)

Additional Charges and Holds Record form (SH-CR-435) shall be completed for all charges that are in addition to the booking charge listed on the original booking slip.

If additional charges or holds are placed any time following the initial booking process, the SH-CR-435 shall be completed, and shall additionally have the arrestees thumb prints included if any charge/hold is a printable offense.

> NOTE: without the thumb prints, the charge will not be added to the arrestees Consolidated Criminal History Records (CCHRS) at the California Department of Justice (DOJ).

The SH-CR-435 shall be completed as indicated in MPP section 5-03/027.00, "Additional Charges and Holds Record" (SH-CR-435).

To guarantee that crimes committed by in-custody and previously booked inmates are added to their arrest histories, complete the SH-CR-435, prepare and distribute as follows:

- The original (yellow) shall be scanned to SECDA with fingerprints on reverse side
  - Do not rebook. Prepare one 10-print fingerprint card and scan the original (yellow) SH-CR-435 to SECDA
- Place the first copy (white) in the inmate's booking jacket
- Give the second copy (gold) to the inmate.