

## 4-02/020.00 Grooming and Dress Standards

Uniforms shall be worn in a military manner with uniform buttons secured at all times unless otherwise directed. Except for a field notebook and identification, nothing shall be carried in the pocket of any uniform which might produce an obvious bulge or protrusion.

Security personnel shall keep their persons clean and sanitary by frequent bathing. Proper barbering shall be practiced. Official uniforms shall always be kept as clean and neat as possible. Leather accessories shall be kept dyed and clean, metal parts shall be shined, and weapons shall be kept clean and serviceable.

### **Hair Grooming**

#### **Male Personnel:**

Hair shall be neat, clean, properly trimmed, and well-groomed at all times while personnel are on duty. The hair shall be moderately tapered and may touch the shirt collar, but not extend below it. Wigs or hairpieces are permitted if they conform to the above hairstyle standards. Hair shall not be of a style, length, or artificial color which is offensive to the general public. Hairstyles and/or wigs and hairpieces shall not interfere with the normal wearing of any regulation headgear.

Sideburns shall be trimmed so as not to extend below the bottom of the earlobe and shall end in a clean shaven horizontal line. The flare or terminal portion of the sideburn shall not exceed the width of the main portion of the sideburns by more than one-fourth of the un-flared width.

Mustaches shall be neatly trimmed and groomed and shall not extend below the upper lip line or corners of the mouth. Mustaches shall not extend to the side of the mouth by more than one-half inch beyond the corners of the mouth.

**Beards shall not be permitted.**

#### **Female Personnel:**

Hair shall be kept clean, neat, and well groomed at all times while on duty. The hairstyle shall not be worn in a manner which will jeopardize the safety of the employee or cause a hindrance in the performance of her duties. It shall not extend below the collar or below the eyebrows.

The hair shall be neatly styled, trimmed, and well groomed. It shall not be of a style, length, or artificial color which is offensive to the general public. Wigs or hairpieces are permitted if they conform to these standards.

#### **Uniformed Male Personnel:**

There is no restriction on the exposure of an undergarment with the open collar shirt, providing the undergarment is clean, white, and has a standard round or "V" collar. No turtlenecks.

#### **Uniformed Female Personnel:**

Appropriate undergarments, including brassiere, shall be worn.

#### **Jewelry:**

No visible necklaces, bracelets, or anklets shall be worn while in uniform. Female security personnel with pierced ears are permitted to wear a single stud earring (no larger than 3/8" in diameter) in each earlobe. All

other visible jewelry shall be limited to rings and watches.

**Note:** The Medic-Alert necklace and bracelet shall be exceptions to the above regulations.

---