5-13/130.15 Performance Milestones

The Milestone Program awards inmates sentenced to county jail pursuant to the Penal Code, subdivision (h) of section 1170, time credits for participating in approved rehabilitation programs pursuant to Penal Code section 4019.4(a)(1); in addition to the traditional time credits as outlined in Penal Code section 4019.

Inmate Services Bureau (ISB) has developed the "Milestone Completion Credit Schedule." This document, to be maintained by ISB, outlines various programs in which inmates may participate. Each program contains various levels of achievement. The levels correspond to an academic performance milestone, which translates into a sentence credit reduction upon successful completion.

The program's sentence credit reduction may be for one (1) to six (6) weeks and may be forfeited in the same manner as other sentence credit reduction programs.

APPROVED REHABILITATION PROGRAMS

Approved rehabilitation programs includes, but is not limited to, academic programs, vocational programs, vocational training, substance abuse programs, and care programs, such as anger management and social life skills. All approved rehabilitation programs will be listed in the "Milestone Completion Credit Schedule."

INMATE INCIDENTS, DISCIPLINE, AND GRIEVANCE PROCEDURES

If an inmate is subjected to disciplinary action resulting in their removal from the program, time credits will only be awarded for the time the inmate participated in the program. Inmates who are removed from the program due to their failure to conform to the institutional rules, shall be handled in accordance with Custody Division Manual (CDM) sections 5-09/010.00, "Inmate Discipline," and 5-09/040.00, "Disciplinary Review Process."

Additionally, any inmates removed from the Milestone Program for disciplinary reasons shall be advised at their Disciplinary Review Board (DRB) hearing of the potential loss of earned work time/good time credits. The DRB sergeant conducting the hearing will make a recommendation regarding the loss of credits on the DRB screen of the Inmate Discipline Report in the Inmate Reports Tracking System (IRTS). Final approval for the removal of credits earned will be at the discretion of the ISB's unit commander, area commander, and the Credit Revocation Panel.

The Credit Revocation Panel shall be comprised of at least two of the following personnel: the Inmate Reception Center (IRC) unit commander or a designated lieutenant, the ISB unit commander or a designated lieutenant, and/or the IRC Classification and Records lieutenant.

Revocation of Milestone credits from an inmate shall be in accordance with the guidelines set forth in the California Code of Regulations, Title 15, section 3323, "Disciplinary Credit Forfeiture Schedule." Once the review panel makes a determination to remove earned credits from an inmate, the ISB Milestone Program operations sergeant shall personally inform the inmate of the panel's findings and serve the inmate with the "Notice of Credit Removal." The ISB Program operations sergeant shall ensure that the inmate is advised of his/her right to appeal the revocation. If the inmate desires to appeal, the Credit Revocation Panel shall convene a "Serious Sanction Hearing" within seven (7) days of receiving the appeal. If the inmate requests aid in preparing his/her case, the IRC Classification and Records lieutenant shall represent him/her before the panel.

CALCULATIONS OF CREDITS

The calculation of earned credits shall be the responsibility of IRC, under the direction of the Classification and Records lieutenant.