

## 5-07/020.00 Contraband Disposal

All custody facilities shall maintain unit orders to regulate the disposal of contraband.

Inmates found to be in possession of allowable personal property in excess of authorized limits (refer to CDM section 5-06/050.00, "Individual Inmate Storage of Personal Property") may elect to discard the property, mail the item(s) through the United States Postal Service (USPS) at their own expense, or arrange for the release of the item(s) to a designated person.

Custody personnel shall directly supervise inmates who handle facility waste containers used by sworn personnel.

Each unit shall maintain a contraband container for the disposal of all potential contraband such as glass containers, bottles, cans, plastics, metals, razors (disposable and reusable), and rubber. Reusable razors without a protective cover shall be considered contraband and disposed.

Broken and disposable hypodermic needles and syringes shall be kept in a secure area designated by the medical staff. Disposal of all medical contraband, as defined in CDM section 5-07/010.00, "Contraband Defined," shall be supervised by Department personnel as designated in facility unit orders, at the nearest appropriate disposal site approved by Correctional Health Services (CHS).

Inmates found to be in possession of any medical appliance or custom-fitted assistive mobility device that has been altered from its original form or purpose, or whose prescription has been rescinded, as determined by CHS, may arrange for its release to a designated person.

Each facility shall develop, implement, and maintain a written unit order establishing the procedures for the collection of all used batteries. Inmates will be allowed to have two AA batteries for their Sony SRF-39FP pocket AM/FM Radio. All excess or used batteries collected by each facility shall be delivered to the Inmate Services Bureau for disposal.

Weapons and narcotics shall be placed into evidence pursuant to Manual of Policy and Procedures, Volume 5 Chapter 4, "Property & Evidence Procedures," and CDM section 5-14/080.00, "Narcotic Evidence Booking Procedures."

Discarded narcotics and firearms shall be processed according to Departmental guidelines.

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