3-07/045.00 - Court Recesses During Jury Trial

When court recesses during the course of a trial, the bailiff shall announce that everyone remains seated until the judge and jurors leave the courtroom. Defendants in custody shall be returned to the detention area after the jurors have been directed to the jury room.

Before court is to reconvene, the bailiff shall return the defendant to the court; notify the jury to return to the courtroom; and counsel, if not present, should be advised to return to the courtroom before the judge takes the bench. The judge shall then be informed that all parties are ready. This will be accomplished via the clerk or buzzer.