3-05/045.00 - Recesses

When the court calls a recess and the judge is going to leave the bench, instruct all parties in the court to remain seated until the judge has departed the court. In a jury trial, all parties will remain seated until the jury and the judge have exited the courtroom. If a recess is called during a custody case, the inmate shall be returned to a holding area. During a recess, the bailiff may leave the courtroom for a short period of time, they should however, remain in the immediate vicinity of the court. The judge may require the bailiff to have all parties, attorneys, witnesses and/or jurors in the courtroom before the court will resume. This should be done as expeditiously as possible. Before court resumes, the bailiff should again advise all spectators in the courtroom regarding talking, eating, drinking, etc.