3-04/040.35 - Bomb Threats

Bomb threats are a very common occurrence in court facilities. Any court personnel who receive any type of bomb threat shall immediately contact their supervisor. Tenant supervisors shall then contact the Sheriff's branch supervisor, who shall conduct an initial investigation and determine what response is necessary. Specific branch procedures are contained in the Branch Security Contingency Plan and the Building Emergency Plan. Department procedures are contained in the Manual of Policy and Procedures.