4-11/050.00 Court-Ordered Telephone Calls

The following guidelines shall apply to court-ordered telephone calls:

- All court orders shall be executed as soon as possible
- All calls shall be made at the expense of the inmate, unless otherwise ordered
- All calls shall be limited to ten minutes duration, unless specifically authorized for a longer period of time
- Attempts shall be made to accommodate the inmate as to the time the call is placed
- After completion of the calls, a "Court Order Executed" stamp shall be affixed to the face of the court order
- A supervisor shall review the order to ensure compliance