

## 2-01/030.00 Captains

Captains are the commanding officers of facilities, bureaus or units. Captains are responsible for all functions and operations at their unit and will be held accountable for the use of force in their facility. Refer to the Department Manual of Policy and Procedures (MPP), section 2-02/060.00, "Captains."

Captains are directly responsible to a designated area commander, and are equivalent to a "Facility Manager" as described in Title 15 section 1006, "Definitions."

Captains are directly responsible for creating a service oriented environment in their facilities, with access to the best resources and programs available for those in our custody. Captains are also responsible for ensuring that inmates in their custody are provided a safe and secure environment, where they feel comfortable approaching and interacting with Department personnel at all times. Providing such an environment for those in our custody serves to create a more positive and secure environment for our personnel as well. Captains will maintain a visible presence within their jail facility to help ensure proper adherence to policy and the application of the Department's Core Values.

Custody Operations units with more than one captain shall create a unit order clearly delineating the responsibilities of each captain and duty statements for each captain's position, clearly outlining their respective responsibilities. Each captain in a multi-captain facility shall review and approve their respective duty statement upon assuming their position.

All references to the "unit commander" within the Custody Division Manual (CDM) shall refer to the appropriate captain as designated by the facility's unit order.

Captains shall develop a comprehensive training program for all deputies and staff regarding violence prevention practices. Our goal is to establish violence-free interactions with inmates. The program will include inmates as a resource to further establish respect-based communication practices. Refer to CDM section 7-01/010.00, "Force Prevention Principles."

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