2-00/040.00 Inmate Support Services

INMATE SERVICES

Inmate Services is responsible for the coordination and funding of inmate service programs in Custody Division. These programs include, but are not limited to, religious and chaplain services, education, rehabilitation, library, and commissary programs. Inmate Services is responsible for managing contracts for inmate telephones, commissary, vending, religious services, and inmate family assistance programs.

Inmate Services is also responsible for managing the Inmate Welfare Fund expenditures, pursuant to Penal Code section 4025, "Jail Store," and the Custody Division Manual section 3-05/010.00, "Inmate Welfare Commission" and section 3-05/020.00, "Inmate Welfare Fund." Unit Commanders shall designate a unit representative to supervise the inmate programs conducted at individual facilities. The unit representative shall act as a liaison between the facility and the Inmate Services Unit.

OFFICE OF RELIGIOUS AND VOLUNTEER SERVICES

The Office of Religious and Volunteer Services, under the purview of the Inmate Services Unit, and in concert with representatives from various ministries, coordinates all chaplain and religious services for inmates within Custody Division.

FOOD SERVICES

The Food Services Unit provides meals for inmates and staff, in accordance with government regulations and standards of proper food preparation and required daily nutritional needs. The Food Services Unit is responsible for meal and nutritional planning, food procurement, storage, preparation, service, and sanitation. The food service program for all custody facilities is under the direction and supervision of the Manager of Food Services. Site Food Service Managers, in conjunction with the Division Food Services Manager, oversee and manage food services at individual facilities.

LAUNDRY SERVICES

Laundry Services is responsible for the coordination and management of all linen/clothing services for Sheriff's facilities throughout the County. They are responsible for the production, warehousing, and distribution of all inmate clothing and bedding items.