

## **1-05/150.00 Interpretation of Forms for Non-English or Non-Reading Person**

When presenting a form for a person to sign, ascertain if they can read and understand English. If so, have them sign the form as needed.

If they do not read and/or understand the English version of the form, it can be read to them in a language they understand and verbally acknowledged. The person who verbally translated the form will also sign the form.

In the event the person refuses to sign the form, the assigned Deputy and a supervisor shall then sign their names to the original form, noting the refusal of the concerned person to sign.

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