## 1-03/000.00 Purpose of the Manual

The Custody Division Manual has been prepared to meet five specific goals:

- Standardization of policies, rules and procedures within the Custody Division,
- Provide a comprehensive reference of rules, policies and procedures governing Division operations,
- Provide a written reference of Division operations, enabling Departmental management personnel to ascertain the Division's compliance/non-compliance with mandated statutory and judicial directives,
- Maintain compliance with the California Board of Corrections Minimum Standards for Local Detention Facilities (Title 15 of the California Code of Regulations),
- Form the basis for Division administrative sanctions.

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