

## **1-01/000.00 Custody Division Manual**

The official manual of the Custody Division of the Los Angeles County Sheriff's Department is hereby established and is titled "Custody Division Manual of Policy and Procedures." The short title shall be "Custody Division Manual," abbreviated as "CDM." Within this manual, the term "Custody Division" includes Custody Operations Division and/or Correctional Services Division.

The Division Manual sets a minimum standard of performance for personnel assigned to the Custody Division. Individual units within Custody Division may establish their own policies and procedures which address unit-level practices and standards. However, unit-level policies shall not be less restrictive nor shall they lower the standard of performance required by Division policy.

The Custody Division Manual shall be prepared, revised and issued by the Custody Support Services Unit, Headquarters Custody Division. It is available to all Department members through the Sheriff's Intranet. It is accessed via the LASD Home Page, Library, Policy/Procedures, Custody Division Reference Library. For consistency in Division publications, and to prevent conflicts with existing Divisional or Departmental Policy and Procedures, the originator of any unit policies and procedures shall submit the proposed material to the Custody Support Services Unit for review and executive approval prior to publication.

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