

## Chapter 3 - Miscellaneous Information

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- **7-03/010.00 - Contract City Offices**

AGOORA HILLS  
30101 Agoura Court #102  
91301

ARTESIA  
18747 Clarkdale Avenue  
90701

AVALON  
209 Metropole Avenue  
P.O. Box 707  
90704

BELLFLOWER  
16600 Civic Center Drive  
90706

BRADBURY  
600 Winston Avenue  
91010

CALABASAS  
26135 Mureau Road, Suite 200  
91302-3172

CARSON  
701 East Carson Street  
P.O. Box 6234  
90749

CERRITOS  
181255 South Bloomfield Avenue  
90701  
P.O. Box 3130  
90703

COMMERCE  
2535 Commerce Way  
P.O. Box 1007  
90040

COMPTON

301 S. Willowbrook Avenue  
90220

CUDAHY  
5220 Santa Ana Street  
90201

DIAMOND BAR  
21660 East Copley Drive  
Suite 100  
91765

DUARTE  
1600 East Huntington Drive  
91010

HAWAIIAN GARDENS  
5130 Clark Avenue  
90712

HIDDEN HILLS  
6165 Spring Valley Road  
91302

INDUSTRY, CITY OF  
15651 East Stafford Street  
P.O. Box 3366  
91744

LA CANADA/FLINTRIDGE  
1327 Foothill Boulevard  
91011

LA HABRA HEIGHTS  
1245 North Hacienda Boulevard  
90631

LAKEWOOD  
5050 North Clark Avenue  
90714  
P.O. Box 158  
90712

LA MIRADA  
13700 La Mirada Boulevard  
90638

LANCASTER

44933 North Fern Avenue  
93534

LA PUENTE  
15900 East Main Street  
91744

LAWNDALE  
14717 Burin Avenue  
P.O. Box 98  
90260

LOMITA  
24300 Narbonne Avenue  
P.O. Box 339  
90717

LYNWOOD  
11330 Bullis Road  
90262

MALIBU  
23555 Civic Center Way  
90265

MAYWOOD  
5019 E. Third Street  
90022

NORWALK  
12700 Norwalk Boulevard  
P.O. Box 1030  
90650

PALMDALE  
38300 North Sierra Highway  
93550

PARAMOUNT  
16400 Colorado Avenue  
90723

PICO RIVERA  
6615 South Passons Boulevard  
P.O. Box 1016  
90660

RANCHO PALOS VERDES  
30940 Hawthorne Boulevard  
90274

ROLLING HILLS  
2 Portuguese Bend Road  
90274

ROLLING HILLS ESTATES  
4045 Palos Verdes Drive North  
90274

ROSEMEAD  
8838 East Valley Boulevard  
91770

SAN DIMAS  
245 East Bonita Avenue  
P.O. Box 307  
91773

SANTA CLARITA  
23920 West Valencia Boulevard  
91355

SOUTH EL MONTE  
1415 North Santa Anita Avenue  
91733

TEMPLE CITY  
9701 Las Tunas Drive  
P.O. Box 668  
91780

WALNUT  
21201 La Puente Road  
91789

WEST HOLLYWOOD  
8300 Santa Monica Boulevard  
90069

WESTLAKE VILLAGE  
4373 Park Terrace Drive  
91361

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• **7-03/015.00 - Post Certificate Requirements**

**7-03/015.00 POST Certificate Requirements**

All sworn peace officers, under 830.1 PC, employed by the Department, shall possess and maintain a valid Commission on Peace Officer Standards and Training (POST) certification.

**Basic Certificate**

- Complete the current employing department’s probationary period of not less than 12 months; and
- Satisfy the minimum entry-level basic course training standard for the applicant’s current position.

**Intermediate and Advanced Certificates**

Minimum requirements to qualify for an intermediate or advanced POST certificate are: years of experience, education points, and training points. All three (3) requirements must be met.

**INTERMEDIATE**

Years of Experience	8 or more	6 or more	4 or more	4 or more	2 or more
Education Points	15	30	45	AA/AS	BA/BS
Training Points	15	30	45	Basic POST	Basic POST

**ADVANCED**

Years of Experience	12 or more	9 or more	9 or more	6 or more	4 or more
Education Points	30	45	AA/AS	BA/BS	MASTERS
Training Points	30	45	Basic POST	Basic POST	Basic POST

**Training Points**

One training point equals 20 hours of law enforcement training. Individuals receive training points from the Basic Academy course, in-service training, and may include outside training. College-affiliated training can be counted as “education” or “training” points, but not both. Training points cannot be substituted for education points (college units).

**Education Points**

Education points include college units from any accredited college and may include those units obtained

through college-affiliated training/in-service training. If the college is on a semester system, each unit equals one education point. If the college is on a quarter system, multiply the number of units by 2/3 (.667) to calculate your education points. One education point (college unit) equals one training point. Education points (college units) can be substituted for training points.

### **Supervisory Certificate**

- Possess or be eligible to possess an intermediate certificate;
- Complete a minimum of 60 units from an accredited college;
- Successfully complete a POST-certified Supervisory Course; and
- Possess two years' law enforcement experience as a permanent first-level supervisor or higher.

### **Management Certificate**

- Possess, hold, or be eligible to hold an Advanced Certificate;
- Complete a minimum of 60 semester units from an accredited college;
- Successfully complete a POST-certified Management Course; and
- Possess two years' law enforcement experience in a permanent middle management or higher position.

Information regarding any of the above certificates may be obtained by contacting the Training Bureau's Education & Training Records Unit.

### **POST Public Safety Dispatcher Certificate**

- Be employed with a department participating in the POST Dispatcher Program;
- Be appointed as a full-time safety dispatcher;
- Successful completion of a POST-certified Public Safety Dispatcher's Basic Course of no less than 80 hours; and
- Satisfactorily complete the current Department's probationary period of at least 12 months.

Information regarding eligibility requirements for the certificate may be obtained by contacting the Training Bureau's Civilian Training Unit.

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## **• 7-03/020.00 - Misdemeanors Constituting a Prior**

Penal Code:

- 311.2 Sales or distribution of obscene matter,
- 311.3 Sexual exploitation of a child by reproducing picture,
- 311.4 Employing a minor to sell or distribute obscene matter,
- 311.5 Advertising or promoting the sale of obscene matter,
- 311.6 Participating in or managing obscene live conduct before an audience,
- 311.7 Requiring receipt of obscene matter as condition of sale of other papers, etc.,
- 313.1 Distributing harmful matter to a minor,
- 314.1 Lewd or obscene conduct; indecent exposure,
- 337.2 Touting,
- 374b Dumping offensive matter,
- 374b.5 Littering on public or private property,
- 415.5 Disturbing the peace of a state college or university,
- 476a Writing a check on insufficient funds,
- 488 Petty theft,
- 502.7 Fraudulently obtaining telephone or telegraph service,
- 626.2 Entering a state college or university after written notice of suspension or dismissal,
- 626.4 Entering a state college or university after receiving written notice of suspension or dismissal,
- 626.6 Entering a campus for the purpose of disrupting the peace within 72 hours after being directed to leave,
- 626.8 Disruptive entry or entry by a sex offender onto school grounds,
- 626.9 Bringing a firearm onto a school campus,
- 626.10 Bringing dirks, daggers, knives, or razors onto school grounds,
- 647(b) Prostitution,

647a Annoying students under the age of 18,

647b Annoying adults at adult school,

654.1 Selling transportation on an individual basis without proper permits,

12025 Carrying concealed firearms,

12304 Selling, possessing, or offering for sale fixed ammunition of caliber greater than .60.

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• **7-03/030.00 - Departmental Fee Schedule**

CONCEALED WEAPON LICENSE (26150 P.C.)

New Permit

- Department of Justice (DOJ) fee..... \$ 73.00 each
- Department processing fee..... \$ 109.00 each

Renewal

- Department of Justice (DOJ) fee..... \$ 25.00 each
- Department processing fee..... \$ 29.00 each

COUNTY LICENSE

Licenses..... \$ 94.00

\* License fee includes the following charges; \$2.00 Photo, \$25.00 LASD Rolling Fee, \$35.00 Record Search, plus a \$32.00 DOJ fee.

FINGERPRINTS (Ordinance No. 4099, Section 314.2)

- Fingerprint Rolling Fees..... \$ 25.00
- Fingerprint (DOJ without LiveScan code)..... \$ 32.00
- Fingerprint (Federal Bureau of Investigation (FBI) without LiveScan code) \$ 17.00

\* DOJ and FBI fees are contingent upon the billing codes provided on the LiveScan application form.

PHOTOGRAPHS (Ordinance No. 4099, Section 314)



- Booking Photograph..... \$ 16.00
- Black and white photographs (RIB only provides booking photos)
  - Up to 4" x 6" .....\$ 10.25 each
  - Enlargements 8" x 10" or larger ..... \$ 10.50 each
- Color photographs
  - Up to 5" x 7" ..... \$ 10.25 each
  - Enlargements 8" x 8", 8" x 10" ..... \$ 10.50 each
- All Orders – an additional \$1.00 will be charged for postage and handling.

RECORD AND PROCESSING FEE

The fee for destruction of public records by court order at the request of a citizen is determined by the court. The fee charged to a citizen by the court varies and is distributed among various agencies.

REPORTS (COPIES) (Ordinance No. 4099, Section 310)

*Arrest/Booking information is for Sheriff's records only.*

- Traffic accident reports (with booking # or URN)..... \$ 25.00 each
- Traffic accident reports (without booking # or URN)..... \$ 35.00 each
- Incident report (with booking # or URN) (see Note below)..... \$25.00 each
- Incident report (without booking # or URN) (see Note below)..... \$35.00 each
- Duplication of a report ..... \$ 4.00
- Warrant search..... RIB does not conduct
- Certification..... No charge
- Clearance letters..... \$ 35.00
- Incarceration Letter (with booking #)..... \$ 25.00
- Incarceration Letter (without booking #)..... \$ 45.00
- Los Angeles Sheriff's Department Record Check..... \$ 35.00
- Purge letter ..... \$ 25.00

**NOTE:** Certain victims are entitled to a free copy of their incident report. See Family Code section 6228.

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**• 7-03/040.00 - Court Services Division, Branch Offices - Service Districts**

**CENTRAL BUREAU**

Criminal Courts Area

Clara Shortridge Foltz Criminal Justice Center  
211 West Temple Street  
Los Angeles 90012

Metropolitan Area

Metropolitan Court  
945 South Hill Street  
Los Angeles 90007

Civil Court West Court  
600 South Commonwealth  
Los Angeles 90005

Stanley Mosk (CCH) Court  
111 North Hill Street  
Room 628  
Los Angeles 90012

Hollywood Court  
5925 Hollywood Boulevard  
Hollywood 90028

Central Arraignment Courts  
429 Bauchet Street  
Los Angeles 90012

East Los Angeles County  
214 South Fetterly Avenue  
East Los Angeles 90022

Pasadena Area

Pasadena Court House  
300 East Walnut Street  
Pasadena 91101

Eastlake Juvenile Court  
1601 Eastlake Avenue  
Los Angeles 90031

Edelman Children's Court  
201 Centre Plaza Drive  
Monterey Park 91754

Glendale Court  
600 East Broadway  
Glendale 91205

Burbank Court  
300 East Olive Street

Burbank 91502

Mental Health, Department 95  
1150 North San Fernando Road  
Los Angeles 90065

Compton Area

Compton Court  
200 West Compton Boulevard  
Compton 90220

Huntington Park  
6548 Miles Avenue  
Huntington Park 90255

Norwalk Area

Norwalk Court  
12720 Norwalk Boulevard  
Norwalk 90650

Downey Court  
7500 East Imperial Avenue  
Downey 90241

Los Padrinos Juvenile Court  
7281 East Quill Drive  
Downey 90242

Bellflower Court  
10025 East Flower Street  
Bellflower 90706

Pomona Area

Pomona North Court  
350 West Mission Boulevard  
Pomona 91766

Pomona South Court  
400 Civic Center Plaza  
Pomona 91766

West Covina Court  
1427 West Covina Parkway  
West Covina 91790

Alhambra Court  
150 West Commonwealth Avenue  
Alhambra, CA 91801

El Monte Court  
1234 East Valley Boulevard  
El Monte 91731

Long Beach Area

Governor George Deukmejian Court  
Long Beach Court / Avalon Court  
415 West Ocean Boulevard #202  
Long Beach 90802

Torrance Court  
825 Maple Avenue  
Torrance 90503

Airport Area

Airport Court  
11707 South La Cienega Boulevard  
Los Angeles 90045

Beverly Hills Court  
9355 Burton Way  
Beverly Hills 90210

Santa Monica Court  
1725 Main Street  
Santa Monica 90401

Inglewood Court  
1 Regent Street  
Inglewood 90301

Inglewood Juvenile Court  
110 East Regent Street  
Inglewood 90301

Valley Area

Michael D. Antonovich Court  
Antelope Valley Court  
42011 4th Street West  
Lancaster 93534

Alfred J MC Courtney Juvenile Justice Center  
(JJC) Lancaster Court  
1040 West Avenue J, #115  
Lancaster 93534

Santa Clarita (Valencia) Court  
23747 West Valencia Boulevard  
Valencia 91355

San Fernando (North Valley) Court  
900 Third Street  
San Fernando 91340

Sylmar Juvenile Court  
16350 Filbert Street  
Sylmar 91342

Van Nuys Area

Van Nuys West Court  
14400 Erwin Street Mall  
Van Nuys 91401

Van Nuys East Court  
6230 Sylmar Avenue  
Van Nuys 91401

Chatsworth Court  
9425 Penfield Avenue  
Chatsworth 91311

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