5-09/480.00 - Notification to Police Agencies Prior to Entering Their Jurisdiction

Prior notification shall be made to the concerned agency's watch commander when entering the jurisdiction of another police agency to:

- Conduct an investigation that could potentially arouse the interest of the news media;
- Serve a search warrant;
- Make an arrest which may impose an extreme hazard or develop into a prolonged tactical operation; and
- Conduct any type of stakeout.

Occasionally circumstances may dictate that notification would be impractical prior to entering another jurisdiction. These include but are not limited to:

- Time constraints;
- Officer or public safety; and
- Factors influencing the success of the mission.

Additionally, a unit commander may authorize a delay in notification until such time as he deems appropriate if unusual circumstances exist or highly sensitive investigations are being conducted.

Routine investigations, contract services, and civil or administrative processes do not require notification.

When notification has been made to another police agency, a follow-up notification shall be made at the conclusion of the activity. Notifications shall also be documented on any written report.