

## **5-09/465.20 - Search Operations Preparation Check List**

The use of the SH-R-461 checklist is mandatory for all search operations. The purpose of the Search Operations Preparation Checklist (SH-R-461) is to ensure that all search operations have been properly evaluated for known risks per section 5-09/465.10, Search Operations - Risk Assessment.

A Field/Team Sergeant or above shall review the Search Operations Preparation Checklist and Operations Plan (if required) for completeness and accuracy and sign the checklist before any search operation is executed.

Prior to signing the Checklist and/or Operations Plan (if applicable), the supervisor shall ensure that all appropriate investigative leads have been explored and that all relevant information has been briefed to personnel assigned to the operation.

The Search Operations Preparation Checklist, form SH-R-461, is available online at the following address: Microsoft Outlook / Public Folders / All Public Folders / All Forms / Detective. The original check list shall be maintained at the Unit as part of the "Search Documentation Package."

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