5-09/330.20 - Investigation

Upon notification that property from his case has been located, the investigator shall:

- Within three business days of notification, respond to the location to examine and make a determination on the property as follows; and
  - Not stolen: Advise pawnbroker hold has been dropped and advise Pawnshop Unit of release; or
  - Property is taken: Place an evidence label and hold for Sheriff sticker on the item.
- When property is stolen, the investigator shall:
  - Record on the evidence label and his own records the precise condition of the item at the time and advise the pawnbroker to store the item in a separate secure location; and
  - Make entry into Automated Property System.