5-09/240.05 - Mechanical Defects and/or Damages

The driver of every county vehicle shall inspect his assigned vehicle for mechanical defects and/or damage prior to accepting the vehicle. If any discrepancies are noted, a Driver's Vehicle Condition Report (form LAFM-OPS500) shall be completed and brought to the attention of the employee's immediate supervisor. All subsequent mechanical defects shall also be reported.

The concerned supervisory personnel shall coordinate the submission of such driver's vehicle condition report to the proper Sheriff's Department representative, depending upon the location of the reporting unit.