5-09/120.04 - Missing Person Checkoff Forms

Deputy Checkoff List of Missing/Abducted Child/Person

Department personnel who respond to a missing/abducted child or person call for service shall use the Deputy Checkoff List for Missing/Abducted Child/Person form (SH-R-12A) to assist them in the investigation. The form shall be completed and attached to the Missing Person Report (SH-R-12).

Incident/Watch Commander Checkoff List for Missing Children

During phase 1 of the critical missing person investigation, the watch commander shall complete the attached Watch Commander Checkoff List for Missing Children form (SH-R-12B) for every child under 12 years of age and any person under the age of 21 who qualifies as an “at risk” (MPP 5-09/120.00, Missing Persons Definitions) missing person. The form shall be attached to the Missing Person Report (SH-R-12).