

## **5-07/150.20 - Lost/Stolen Citations**

The officer responsible for a lost or stolen citation, citation copy or book of citations shall submit a memorandum to the Station/Unit Commander providing the citation number(s) and explaining the circumstances of the loss. The Station/Unit Commander shall notify Central Supply of the loss by memorandum.

The concerned Superior Court which has been receiving that series of citation numbers shall be sent a copy of the Station/Unit Commander's notification memorandum.

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