5-07/150.20 - Lost/Stolen Citations

The officer responsible for a lost or stolen citation, citation copy or book of citations shall submit a memorandum to the station/unit commander providing the citation number(s) and explaining the circumstances of the loss. The station/unit commander shall notify Central Supply of the loss by memorandum.

The concerned superior court which has been receiving that series of citation numbers shall be sent a copy of the station/unit commander's notification memorandum.