5-07/040.10 - Procedure When Served at Stations

Station personnel shall accept Writs of Habeas Corpus and forward them to the appropriate watch commander (IRC, CRDF, or in the case of juveniles, to the Safe Streets Bureau).

If a Writ of Habeas Corpus is received for a prisoner previously released, accept the Writ and forward it to the IRC watch commander.

The station deputy accepting a Writ of Habeas Corpus shall:

- Initial the process and stamp it with the date and time received; and
- Forward the Writ of Habeas Corpus to IRC immediately.