

## 5-05/000.10 - Professional Standards Division, Traffic Services Detail

The Traffic Services Detail shall:

- Be notified and respond to investigate any traffic collision which involves a Department vehicle or Department on-duty employee when there is a death resulting from any collision, pursuit, Code 9 - surveillance mode, and/or Code 3 operation;
- Be notified and evaluate the need to respond and investigate any traffic collision which involves a Department vehicle or Department on-duty employee when there is complaint of pain, injury, death, substantial property damage, or any collision which results from a pursuit Code 9 - surveillance mode, and/or Code 3 Operation;
- Be notified and evaluate the need to respond and investigate any traffic collision resulting in fatal injury or any persons in death-imminent status that occurred in an area where the investigation is the responsibility of the Department;
- Staff the Department's Traffic Collision Response Team;
- Perform the staff responsibilities for the Executive Risk Review Committee;
- Assist other units with the investigation of any traffic collision when collision reconstruction expertise is needed to support a complaint for vehicular manslaughter or other criminal charges;
- Develop traffic-related Department policies and procedures;
- Assist Training Bureau with the implementation and presentation of all formal traffic training programs;
- Coordinate the Department's Commercial Vehicle Enforcement Program,
- Provide stations/units with technical expertise for traffic collisions involving commercial vehicles or hazardous materials;
- Approve the design of Notice to Appear (SH-CR-66) and Notice of Parking Violation (SH-CR-67) citations;
- Develop standardized Department forms for traffic enforcement;
- Review all traffic-related grant proposals;
- Provide stations/units with technical assistance in traffic enforcement;
- Provide stations/units with in-service traffic training;
- Provide stations/units with assistance in analyzing traffic statistics;
- Maintain all Department pursuit- and traffic-related data as well as distribute periodic statistical reports;
- Maintain liaison with other traffic-related agencies;
- Participate in command inspections of each station's/unit's traffic program;
- Prepare and distribute indexed briefings on traffic-related issues;
- Monitor all employee-involved traffic collision reports;
- Develop educational programs addressing driving safety issues based on the tracking of collisions and vehicle incidents which identify groups and trends.