5-04/180.80 - Release of Property/Evidence to Outside Agencies

On occasion, property/evidence items may be released from the custody of the Los Angeles County Sheriff's Department to a member of another law enforcement agency for investigative purposes only, upon presentation of satisfactory evidence of identification.

Investigating officer and lieutenant or designee approval, when appropriate, shall be recorded in PRELIMS by updating the item's status to READY TO DISPOSE before the items can be released. The item shall then be transferred in PRELIMS to a final disposition location of "Disposed from LASD." The member of the outside law enforcement agency shall sign for the item in PRELIMS via an electronic signature pad or, if a signature pad is not available, sign three copies of the transfer receipt (*Receipt for Property* (SH-R-19) printed from PRELIMS. One copy is given to the law enforcement officer; the second copy shall be sent to Records and Identification Bureau; the third copy is first scanned to the case in PRELIMS and subsequently placed in the unit URN file, if appropriate.