

## **5-04/120.00 - Found Property**

Procedures for processing found property are governed by Civil Code sections 2080 through 2080.4.

The *Receipt for Found Property* (SH-CR-213) shall be completed with the exception of information in the release date section and given to the individual who found the property. The release date section shall be completed only when the lawful owner claims the property.

The station/unit commander shall be responsible for the security of all found property remitted to the station/unit, the maintenance of accurate records, and proper disposition within the established timeframes.

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