5-04/040.10 - Property/Evidence Item Number

Property/evidence items from a single case (see Section 5-04/000.30 - PRELIMS Case Identifier) are assigned sequentially generated item numbers based on the date and time of entry. Item number generation in PRELIMS is based on the sequence the items are entered and does not differentiate between categories of property or evidence.

The primary property/evidence item identifier in PRELIMS is the combination of the case number and the PRELIMS-generated item number and is to be used on all labels, transmittals, and receipts for accountability purposes. See section 5-04/000.30 - PRELIMS Case Identifier.