

## 5-03/200.15 - Incoming Money

The Inmate Reception Center mail section shall remove enclosed monies from all incoming prisoner's mail. This section shall record on the face of each envelope containing money the type, amount and disposition of the enclosed money, and deposit it into the prisoner's account.

- All cash and negotiable instruments of \$200 or less shall be deposited directly to the prisoner's account. Acceptable instruments are as follows:
    - Certified checks;
    - Money orders (Postal and Western Union;
    - Cashier's checks; and
    - Travel cheques.
  - All other monies not listed above are not acceptable and are returned to the sender.
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