

## **5-03/190.25 - Requirements of the Outgoing Mail Inspection Officer**

The following responsibilities shall be of concern to the Mail Inspection Officer of outgoing inmate mail:

- All outgoing inmate correspondence will be inspected;
  - Violation of any part of section 5-03/190.10 shall cause to return the letter to the sender;
  - Some identifying device, as prescribed by the facility/Unit Commander, shall be employed to indicate that the letter was inspected; and
  - All processed mail shall be deposited with the U.S. Postal Service System without undue delay.
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