5-03/130.10 - Prisoners Going Directly to Court

From station

When a station booking goes directly to court (without processing through IRC/CRDF) and is ordered released by the court, the deputy having custody of the prisoner shall:

- Obtain the release order from the court;
- Check booking slip for additional holds; and
- Check CWS via JDIC or telephonically for hits. If reply from CWS is "No Hits," process the release. Note "No Hits per CWS" on the back of the release order.

If a JDIC message does not accompany the booking slip but a notation is made by the jailer, note the jailer's name on the back of the release order as verifying that no other holds exist.

If a JDIC message does not accompany the booking slip and there is no jailer's notation on same, call the Station jailer and note his name on the back of the release order as verifying that no other holds exist.

If B&PR shows additional warrants for which bail is posted, obtain authorization from station jailer and note his name on the back of the release order as verification of this.

NOTE: If any problems or discrepancies occur, the deputy shall contact his supervisor.

- Obtain the prisoner's signature on Lines 17 and 20 of the B&PR;
- Print prisoner (four fingers and thumb) on reverse side of white copy of B&PR;
- Remove wristband from prisoner, verify the name and booking number, and attach the wristband to the court papers;
- Return cash and property to the prisoner;
- Release the prisoner;
- Fill in information regarding release on reverse side of white copy of B&PR;
- Place the release order, B&PR, CWS sheet, and other papers in an envelope and mark same "Court Release;"
- Transmit the court release envelope to IRC/CRDF; and
- Make release entry on the Transmittal Sheet (if applicable).

From LAPD

All LAPD prisoners ready for release at court shall be released by the Court Services personnel and shall be handled in the same manner as is the "from Stations" portion of this section.

From Other Agencies (Other Than LAPD)

Determine if prisoner has holds from LASD. If he has such holds, transport to IRC/CRDF as a "Court New Booking."

Prisoners from other police agencies that are not accompanied by a Sheriff's warrant or have not been

remanded are being held as a courtesy only. If a release is ordered, call the arresting agency to determine if additional holds exist. If no holds exist, or the original arresting agency may release the prisoner. If a deputy is responsible for the release, this will be accomplished as duties permit within a reasonable time period.

If additional holds exist, inform the arresting agency that it is their responsibility to pick up the prisoner from our court lockup.