5-03/115.15 - Watch Sergeant's Responsibility

On receiving the notice to appear and incident report for a field release, the watch sergeant shall:

- Assure that the documents are complete and correct; and
- Ensure that the AJIS computer is updated from the pink copy of the notice to appear with complete booking and release transactions. The AJIS release code "Cite" (see Users Handbook) shall be shown as the reason for release.