5-02/130.30 - CYA In-And-Out Order

To obtain an in-and-out order from the youth authority board, the investigating detective shall submit a request for same to them, and include the following information:

- Name of juvenile;
- File number of case;
- Date and period of time for which the order is to be effective;
- Necessity for the order;
- Deputy requesting the order; and
- Names of transporting deputies.

The requesting detective shall submit the request to the clerk of the youth authority board who shall obtain the order from a member of the board.

Upon receipt of an in-and-out order, the requesting detective shall deliver the order to juvenile hall. The requesting detective is responsible for effecting transportation of the juvenile.

> **NOTE:** If the juvenile is confined in the county jail on a CYA order, the detective shall deliver the in-and-out order to the Transportation Bureau, who will effect the necessary transportation.