

Volume 5 - Line Procedures

- **Chapter 1 - Motor Vehicles**
 - • **5-01/000.00 - Motor Vehicles**
 - • **5-01/010.00 - Stolen Vehicle System (SVS)**
 - • **5-01/020.00 - Station Daily Log**
 - • **5-01/030.00 - Stolen Vehicles**
 - • **5-01/030.05 - Verification of Ownership**
 - • **5-01/030.10 - Stolen Vehicle Report**
 - • **5-01/030.15 - Stolen Vehicle Report - Theft Through Fraud or Embezzlement**
 - • **5-01/030.20 - Stolen Military Vehicles**
 - • **5-01/030.25 - Radio Broadcasts**
 - • **5-01/040.00 - Courtesy Stolen Vehicle Reports**
 - • **5-01/050.00 - Repossessed Vehicles**
 - • **5-01/050.05 - Repossessed Vehicle - SVS Shows It As Stolen**
 - • **5-01/060.00 - Stored and Impounded Vehicles**
 - • **5-01/060.05 - Stored Vehicles**
 - • **5-01/060.10 - Impounded Vehicles (Vehicle Hold)**
 - • **5-01/060.15 - Storage of Unidentified Vehicles and Vehicle Parts**
 - • **5-01/060.20 - Fingerprinting Requests**
 - • **5-01/060.25 - Special Handling**
 - • **5-01/070.00 - Notification to Owner Regarding Stored/Impounded Vehicle**
 - • **5-01/070.05 - Recovered-Impounded Vehicle Notification**
 - • **5-01/070.10 - Corrected Notification**

- • **5-01/070.15 - Special Notifications**
- • **5-01/080.00 - Notification and Hearing Procedure for Stored or Impounded Vehicles**
- • **5-01/080.10 - Early Release of Impounded Vehicles**
- • **5-01/090.00 - Release of Stored and Impounded Vehicles**
- • **5-01/090.05 - Owner in Custody of Sheriff**
- • **5-01/090.10 - Vehicle Release Administrative Fee**
- • **5-01/100.00 - Recovered Vehicles**
- • **5-01/100.05 - Recovered/Impounded Vehicle Report**
- • **5-01/100.10 - Stolen/Recovered/Impounded Vehicle Report**
- • **5-01/100.15 - Recovered/Released to Owner in the Field in "As Is" Condition**
- • **5-01/100.20 - Stolen/Recovered/Released to Owner Report**
- • **5-01/100.25 - Recovered Military Vehicles**
- • **5-01/100.30 - "Dummy" Recovery Reports**
- • **5-01/110.00 - License Plates**
- • **5-01/110.05 - Stolen/Lost License Plates**
- • **5-01/110.10 - Recovered/Found License Plates**
- • **5-01/110.15 - Wrong Plates on Recovered Vehicle**
- • **5-01/110.20 - Property Label on Recovered/Found Plates**
- • **5-01/110.25 - License Plates - Duplicate/Substitute**
- • **5-01/110.30 - Impound of Special License Plates - Misuse**
- • **5-01/120.00 - Vehicle Parts**
- • **5-01/120.05 - Identifiable Vehicle Parts**
- • **5-01/120.10 - Unidentifiable Vehicle Parts**

- • **5-01/130.00 - Felony Vehicles and Vehicles Associated with Missing Persons**
- • **5-01/140.00 - Vehicle Fires**
- • **5-01/150.00 - Contract Tow Services**
- • **5-01/150.05 - Appointed Panel of Division Chiefs**
- • **5-01/150.10 - Patrol Stations/Units**
- • **5-01/150.15 - Station/Unit Commanders**
- • **5-01/150.20 - License Detail, Major Crimes Bureau**
- • **5-01/150.30 - Fiscal Administration Responsibilities**
- **Chapter 2 - Juveniles**
- • **5-02/000.00 - Juvenile Policy**
- • **5-02/000.05 - Juvenile Arrest Records**
- • **5-02/010.00 - Release of Information Concerning Juvenile Subjects**
- • **5-02/010.05 - Release of Information by School Officials**
- • **5-02/020.00 - Juvenile Case Reports**
- • **5-02/020.05 - Juvenile Forms**
- • **5-02/030.00 - Juvenile Arrest and Detention Categories**
- • **5-02/030.05 - Ward/Delinquent (602 WIC)**
- • **5-02/030.10 - Dependent Nondelinquent (300 WIC)**
- • **5-02/030.15 - Ward/Predelinquent (601 WIC)**
- • **5-02/035.00 - Juvenile Detention Definitions and Policies**
- • **5-02/035.05 - Secure Detention of Juveniles**
- • **5-02/035.10 - Conditions of Secure Detentions**
- • **5-02/035.15 - Juvenile Detention Logs**

- • **5-02/035.20 - Nonsecure Detention of Juveniles**
- • **5-02/035.25 - Conditions of Nonsecure Detentions**
- • **5-02/040.00 - Juvenile Arrest Procedures (601 and 602 WIC)**
- • **5-02/040.05 - Advisement of Constitutional Rights**
- • **5-02/040.10 - Searching Arrested Juveniles**
- • **5-02/040.15 - Notification of Parent and Telephone Calls**
- • **5-02/040.20 - Arrest Reports**
- • **5-02/040.25 - Entry Into Juvenile Automated Index (JAI)**
- • **5-02/040.30 - Predelinquency Juvenile Arrests, Detention, and Referral**
- • **5-02/040.35 - Probation and Parole Arrests**
- • **5-02/040.40 - Juvenile Illegal Aliens**
- • **5-02/045.00 - Child Abuse/Dependency Cases (300 WIC)**
- • **5-02/045.05 - Temporary Custody Procedures (Dependency Cases 300 WIC)**
- • **5-02/045.10 - Placement**
- • **5-02/045.15 - Notifications Concerning Juvenile Detentions**
- • **5-02/045.20 - Assisting the Department of Children and Family Services in Entering a Residence or Dwelling**
- • **5-02/050.00 - Juvenile Court Petition Requests**
- • **5-02/050.05 - Juvenile Petition Requests**
- • **5-02/050.10 - Application for Juvenile Court Petition on Active Court Wards**
- • **5-02/050.15 - Juvenile Petition Request - Preparation**
- • **5-02/050.20 - Completion of Affidavit**
- • **5-02/050.25 - Review of Juvenile Petition Request Denial**
- • **5-02/050.30 - Extended Time Limits on Petitions Due to Age Misrepresentation**

- • **5-02/050.35 - Juvenile Petition Request Time Schedule**
- • **5-02/050.40 - Juvenile Petition Request - Responsibility and Distribution**
- • **5-02/050.45 - Juvenile Traffic Violations - Citation Not Issued**
- • **5-02/050.47 - Juvenile Traffic Violations Citation Issued**
- • **5-02/050.50 - Citable Offenses to Informal Juvenile and Traffic Court (256 WIC)**
- • **5-02/050.52 - Citable Offenses to Delinquency Court**
- • **5-02/050.55 - Juvenile Lineups**
- • **5-02/060.00 - Declaration of Unfitness**
- • **5-02/060.05 - Seeking a Criminal Complaint**
- • **5-02/060.10 - Criminal Complaint Obtained or Refused/Notifications**
- • **5-02/060.15 - Subsequent Unfit Proceedings**
- • **5-02/070.00 - Case Disposition/Non-Petition Requests**
- • **5-02/070.05 - Action Suspended**
- • **5-02/070.10 - Diversion**
- • **5-02/070.15 - Transfer to Other Police Agency**
- • **5-02/070.20 - Insufficient Evidence**
- • **5-02/070.25 - No Prosecution**
- • **5-02/070.30 - Exoneration**
- • **5-02/080.00 - Juvenile Automated Index (JAI)**
- • **5-02/080.05 - JAI Disposition Codes**
- • **5-02/090.00 - Booking Procedure**
- • **5-02/090.05 - Booking and Property Record Form (SH-J-293)**
- • **5-02/090.10 - Juvenile Booking Numbers**

- • **5-02/090.15 - Booking Restrictions**
- • **5-02/090.20 - Booking At Jail Wards**
- • **5-02/090.25 - Jail Ward - Under Age**
- • **5-02/090.30 - Fingerprinting**
- • **5-02/090.35 - Photographing Juveniles**
- • **5-02/090.40 - Juvenile Booked As Adult**
- • **5-02/090.50 - Juveniles Remanded/Sentenced to County Jail**
- • **5-02/100.00 - Detention**
- • **5-02/100.05 - Locations of Detentions**
- • **5-02/100.10 - Juvenile Hall - Delinquent Cases**
- • **5-02/100.20 - Detention Procedure - Delinquent Non-Intercept Cases**
- • **5-02/100.25 - Certification Order Remanding Custody to Sheriff**
- • **5-02/100.30 - Nondelinquent (Dependency) Cases**
- • **5-02/100.35 - Detained Juveniles to LAC/USC Medical Center**
- • **5-02/100.45 - Juvenile Detention Restrictions and Procedures (601 & 602)**
- • **5-02/100.48 - Suicide Risk Identification and Prevention**
- • **5-02/100.50 - Transporting Juveniles to Juvenile Halls Within Specified Time Limit**
- • **5-02/100.55 - Transportation - Female Juveniles**
- • **5-02/100.60 - Transportation and Handcuffing of Juveniles**
- • **5-02/100.65 - Transporting Juveniles in Child Passenger Restraint Systems**
- • **5-02/110.00 - Emergency Medical Treatment**
- • **5-02/110.05 - No Parental Consent**
- • **5-02/110.10 - Parents Refuse to Give Consent**

- • **5-02/110.15 - Extreme Emergency Care**
- • **5-02/110.20 - Regular Non-Emergent Care**
- • **5-02/110.25 - Medical Examination - Juvenile Hall**
- • **5-02/110.30 - Emergency Medical Examinations**
- • **5-02/120.00 - Returning Juvenile to Local Jurisdiction**
- • **5-02/120.05 - Returned by Detectives**
- • **5-02/120.10 - Return From Nearby Counties**
- • **5-02/120.15 - Return From Distant Counties**
- • **5-02/120.20 - Juvenile Fugitives/Criminal**
- • **5-02/120.25 - Juveniles, Fugitives From Another State [216(B) WIC]**
- • **5-02/120.30 - Returned by Federal Officers**
- • **5-02/130.00 - Juvenile Releases**
- • **5-02/130.05 - Release From a Station/Unit**
- • **5-02/130.10 - Release From LAC/USC Medical Center Jail Wards**
- • **5-02/130.15 - Release From Juvenile Hall**
- • **5-02/130.20 - Release on Juvenile Court Warrant, Detention Order or CYA Order**
- • **5-02/130.25 - Superior Court In-And-Out Order**
- • **5-02/130.30 - CYA In-And-Out Order**
- • **5-02/140.00 - Escaped Juveniles**
- • **5-02/140.04 - Escaped Juvenile - Probation Department**
- • **5-02/150.00 - Warrants and Subpoenas**
- • **5-02/150.05 - Juvenile Court Warrants**
- • **5-02/150.10 - Arrests on Juvenile Warrants and Orders**

- • **5-02/150.15 - Arrest Without Warrant in Possession**
- • **5-02/150.20 - Out-Of-County Warrant**
- • **5-02/150.25 - Out-Of-State Warrants**
- • **5-02/150.30 - Extradition Not Waived**
- • **5-02/150.35 - Warrants Issued by Courts Other Than Juvenile Court for a Juvenile**
- • **5-02/150.40 - Unserved Warrants and Orders**
- • **5-02/150.45 - Recalled Warrants and Orders**
- • **5-02/150.50 - Communications Requesting Arrest**
- • **5-02/150.55 - Writ of Habeas Corpus**
- • **5-02/150.60 - Warrant in Lieu of Writ of Habeas Corpus**
- • **5-02/150.65 - Warrants, Probate Code 1442**
- • **5-02/150.70 - Subpoena - Juvenile in Custody**
- • **5-02/150.75 - Subpoenas - Juvenile Court**
- • **5-02/160.00 - Abduction/Concealment in Child Custody Cases**
- • **5-02/160.05 - Unlawful Detention, Concealment**
- • **5-02/160.10 - Child Concealment**
- • **5-02/160.15 - Protective Custody**
- • **5-02/160.20 - Out-Of-State Child Custody Cases**
- • **5-02/170.00 - Emancipated Minors**
- • **5-02/170.05 - Procedures for Handling Emancipated Minors**
- • **5-02/180.00 - Juvenile Diversion Program**
- • **5-02/180.05 - Definitions Related to the Juvenile Diversion Program**
- • **5-02/180.10 - Determining Eligibility and Suitability for Diversion**

- • **5-02/180.15 - Diversion at the Point of Detention (Arrest)**
- • **5-02/180.20 - Procedure for Diversion**
- **Chapter 3 - Prisoners**
- • **5-03/000.00 - Prisoners**
- • **5-03/002.00 - Smoking**
- • **5-03/005.00 - General Responsibilities and Procedures**
- • **5-03/005.05 - Inmate Reception Center**
- • **5-03/005.10 - Sybil Brand Institute for Women**
- • **5-03/005.15 - Major Crimes Bureau, Metro Detail**
- • **5-03/005.20 - Record and Warrant Search**
- • **5-03/005.50 - Probable Cause Declarations**
- • **5-03/010.00 - Arrest Review Procedures**
- • **5-03/015.00 - Booking Numbers**
- • **5-03/020.00 - Identification Bands**
- • **5-03/020.10 - Procedure for Using the Clincher Security ID Bracelet with Bar Codes**
- • **5-03/020.20 - Responsibility of Central Jail Supply**
- • **5-03/020.30 - Identification Band Color Code**
- • **5-03/025.00 - Booking and Property Record Form (B&PR)**
- • **5-03/026.00 - Arrest Person's Child(ren) and Protective Custody Form (SH-R-625)**
- • **5-03/027.00 - Additional Charges and Holds Record (SH-CR-435)**
- • **5-03/027.05 - Charges and Holds for Crimes Committed by Inmates in Custody**
- • **5-03/028.00 - Booking Fee Voucher - RESCINDED**

- • **5-03/030.00 - Station Booking Procedures**
- • **5-03/030.03 - Booking Prisoners with Medical Problems**
- • **5-03/030.05 - Search of Suspects During Station Booking Procedure**
- • **5-03/030.10 - Arresting Deputy**
- • **5-03/030.12 - Warrant Arrest Verification Procedures**
- • **5-03/030.15 - Station JDIC Operator**
- • **5-03/030.17 - Booking of Prisoners From Outside Agencies**
- • **5-03/030.20 - Custody Transfers From LAPD**
- • **5-03/035.00 - Direct Booking - IRC/SBI**
- • **5-03/040.00 - Direct Bookings - Jail Wards, LAC/USC Medical Center**
- • **5-03/045.00 - Outside Agency Bookings on Warrants**
- • **5-03/050.00 - Fingerprinting of Prisoners**
- • **5-03/050.05 - Prints Required**
- • **5-03/050.10 - Procedures When Livescan System Is Down**
- • **5-03/055.00 - Telephone Calls**
- • **5-03/055.05 - Bail Deviation**
- • **5-03/060.00 - Interviews with Prisoners**
- • **5-03/060.05 - Interviews At Court Lockups**
- • **5-03/060.10 - News Media Interview Requests**
- • **5-03/060.15 - Visits by Diplomatic and Consular Officials**
- • **5-03/065.00 - Lineup Procedure**
- • **5-03/070.00 - Court List**
- • **5-03/075.00 - Classification and Placement**

- • **5-03/080.00 - Inmate Workers**
- • **5-03/083.00 - Inmates Working for Other Departments**
- • **5-03/085.00 - Disciplinary Incidents**
- • **5-03/090.00 - Bail/Fine Payments - Acceptance and Process Of**
- • **5-03/090.05 - Fines - Authority to Accept**
- • **5-03/090.10 - Bail and Surety Bonds - Authority to Accept**
- • **5-03/090.15 - Cash Bail Offered by Arrestee or Agent - Provisions**
- • **5-03/090.20 - Cash Bail/Fine Payments**
- • **5-03/090.25 - Integrated Bail System (LASD-LAPD)**
- • **5-03/090.30 - Arrestee Detained At Station - Bail Posted At IRC/SBI**
- • **5-03/090.35 - Station Bail Information Record**
- • **5-03/090.40 - Station Responsibility for Cash Prior to Deposit**
- • **5-03/090.45 - Bail Shortages/Overages**
- • **5-03/090.55 - IRC/SBI Procedures for Processing Cash Bail and Fines**
- • **5-03/090.60 - Surety Bond Procedures - Stations and IRC/SBI**
- • **5-03/090.65 - Fiscal Administration Responsibility**
- • **5-03/095.00 - Certificate of Release**
- • **5-03/095.05 - Contact with Citizens Possessing a Certificate of Release/Clearance Letter Form (SH-AD-516)**
- • **5-03/100.00 - Arraignment of Prisoners**
- • **5-03/105.00 - Imperative Release of Prisoner**
- • **5-03/107.00 - LAC/USC Medical Center Release to Open Ward**
- • **5-03/110.00 - Bail Releases - Felony Prisoners**
- • **5-03/110.05 - Multiple Bail, Multiple Charges, Deviations From Schedule and**

Own Recognizance (OR) Releases

- • **5-03/110.07 - Acceptance of Bail Presented on One or More Cases/Multiple Charges and Own Recognizance (OR) Releases**
- • **5-03/110.10 - Photographing Felony Bail Releases**
- • **5-03/115.00 - Misdemeanor Prisoners-Release Policy**
- • **5-03/115.05 - Field Release of Misdemeanor Prisoners**
- • **5-03/115.10 - Field Release - Procedure**
- • **5-03/115.15 - Watch Sergeant's Responsibility**
- • **5-03/115.20 - Misdemeanor Release - Exceptions**
- • **5-03/115.25 - Station Cite-Out Release - Procedure**
- • **5-03/115.30 - Arresting Deputy's Responsibility**
- • **5-03/115.35 - Jailer's Responsibility**
- • **5-03/115.40 - Court Deputy's Responsibility**
- • **5-03/115.45 - Statistical Reporting**
- • **5-03/117.00 - Misdemeanor Release Pursuant to 849(B)(2) PC**
- • **5-03/117.05 - Drunk Arrests Other Than Alcohol**
- • **5-03/117.10 - 849(B)(2) PC Release - Jailer's Responsibility**
- • **5-03/119.00 - Misdemeanor Release Pursuant to 849(B)(3) PC**
- • **5-03/120.00 - Misdemeanor Arrests by Other Jurisdictions**
- • **5-03/122.00 - Misdemeanor Prisoners Not Released on Citation**
- • **5-03/125.00 - Station Releases**
- • **5-03/130.00 - Court Releases**
- • **5-03/130.05 - Prisoners/Inmates Processed Through IRC/CRDF**
- • **5-03/130.10 - Prisoners Going Directly to Court**

- • **5-03/130.12 - Bail Posted**
- • **5-03/130.15 - No Complaint Issued - No Order for Release**
- • **5-03/130.17 - District Attorney Rejects and Charge Reductions**
- • **5-03/130.20 - IRC Procedures**
- • **5-03/135.00 - Daily Misdemeanor Bail Release and Non-Appearance List**
- • **5-03/135.10 - Communications and Fleet Management Bureau**
- • **5-03/135.15 - Court Deputies**
- • **5-03/135.20 - Scheduled Dates of Appearances**
- • **5-03/137.00 - Voluntary Delayed Release Program (VDR)**
- • **5-03/140.00 - Special Assessments for Night Municipal Courts**
- • **5-03/150.00 - Work Time, Good Time Release Credits**
- • **5-03/150.10 - Earning of Credits**
- • **5-03/150.20 - Eligibility Conditions**
- • **5-03/150.30 - Computations**
- • **5-03/150.35 - Notice to Inmate of Intent to Revoke Good Time Credits**
- • **5-03/155.00 - Parole and Modification of Summary Probation**
- • **5-03/160.00 - Criminal Registration**
- • **5-03/160.05 - Sex Registrant Procedures**
- • **5-03/165.00 - Transportation of Prisoners**
- • **5-03/165.03 - Use of Safety Belts**
- • **5-03/165.04 - Transporting Prisoners in Vehicles Without Security Screens**
- • **5-03/165.05 - Stations to IRC/CRDF**
- • **5-03/165.07 - Deletions From Inmate Transfer Lists**

- • **5-03/165.10 - Station to Court**
- • **5-03/165.15 - Station to LAC/USC Medical Center**
- • **5-03/165.20 - Warrant Cases to Other Jurisdiction**
- • **5-03/170.00 - Removal of Prisoner From County Jail by Court Order**
- • **5-03/170.05 - Arrest Warrant - Juvenile (4004 PC)**
- • **5-03/170.10 - Department Responsibilities**
- • **5-03/170.15 - Duties of Responsible Officers**
- • **5-03/170.20 - Attempt to Deviate From Order**
- • **5-03/170.25 - Capital Offense Charges and Cases Involving Great Notoriety**
- • **5-03/172.00 - Request for Removal of Prisoners From State Institutions**
- • **5-03/175.00 - Special Handling of Prisoners**
- • **5-03/175.05 - Special Handling Request Form and Responsibilities of IRC/SBI**
- • **5-03/175.10 - Completing the SH-J-181**
- • **5-03/175.20 - Special Handling Purge and Review Functions**
- • **5-03/175.25 - Reporting of Inmate's Exposure to Aids and Other Communicable Diseases**
- • **5-03/175.30 - Segregation of Pre-Arraigned Inmates**
- • **5-03/180.00 - Deceased Prisoners**
- • **5-03/180.05 - Death Notification Within the Department**
- • **5-03/180.10 - Personal Property Disposition**
- • **5-03/180.15 - Cumulative Case Summary Disposition**
- • **5-03/185.00 - Escaped Adult Prisoner**
- • **5-03/185.05 - Escape Prior to Booking**
- • **5-03/185.10 - Escape After Booking and Erroneous Release**

- • **5-03/185.15 - Broadcast of Escape**
- • **5-03/185.20 - Work Program - Failure to Appear**
- • **5-03/185.25 - Escape Data - Major Crimes Bureau Responsibility**
- • **5-03/190.00 - Inmate Correspondence**
- • **5-03/190.10 - Regulations - Writing Personal Correspondence**
- • **5-03/190.15 - Correspondence Between Inmates**
- • **5-03/190.20 - Requirements of the Incoming Mail Inspection Officer**
- • **5-03/190.25 - Requirements of the Outgoing Mail Inspection Officer**
- • **5-03/190.30 - Federal Prisoner Correspondence Regulations**
- • **5-03/195.00 - Confidential/Legal Correspondence of Inmates**
- • **5-03/195.05 - Law Libraries for Sentenced Inmates**
- • **5-03/200.00 - Property of Prisoners**
- • **5-03/200.03 - Property Retained At Time of Arrest**
- • **5-03/200.05 - Property Handling At Time of Station Booking**
- • **5-03/200.06 - Handling Property of Inmates in Transit**
- • **5-03/200.10 - Order for Release of Prisoner's Property**
- • **5-03/200.15 - Incoming Money**
- • **5-03/200.20 - Missing or Lost Prisoner Property - Claims**
- • **5-03/200.25 - Damaged Property**
- **Chapter 4 - Property and Evidence Procedures**
- • **5-04/000.00 - Property and Evidence - Authority and Responsibilities**
- • **5-04/000.10 - Necessity for Seizing and Storing**
- • **5-04/000.20 - Property, Evidence and Laboratory Information Management**

System (PRELIMS)

- • **5-04/000.30 - PRELIMS Case Identifier**
- • **5-04/000.40 - File Number Change / Master File Number**
- • **5-04/000.50 - Procedures in the Event PRELIMS Is Unavailable**
- • **5-04/000.60 - Station/Unit Commander's Responsibilities**
- • **5-04/000.70 - Responsibilities of Station/Unit Property Lieutenant**
- • **5-04/000.80 - Responsibilities of Station/Unit Property Custodian**
- • **5-04/010.00 - Property/Evidence Handling**
- • **5-04/010.10 - Preservation of Evidence**
- • **5-04/010.20 - Items Requiring Special Handling**
- • **5-04/010.30 - Requesting Evidence Specialists**
- • **5-04/010.40 - Evidence Specialists at the Scene**
- • **5-04/010.50 - Marking of Evidence**
- • **5-04/010.60 - Packaging of Evidence**
- • **5-04/010.70 - Sealing of Evidence**
- • **5-04/020.00 - Chain of Custody at the Scene**
- • **5-04/020.10 - Field Deputies at the Scene**
- • **5-04/020.20 - Evidence Received from Another Person**
- • **5-04/020.30 - Seizure of Photographic, Video, or Audio Evidence from a Private Citizen or Member of the Press**
- • **5-04/020.40 - Record of Evidence in Case Report**
- • **5-04/030.00 - Transportation of Evidence**
- • **5-04/030.10 - Department Evidence Courier System**
- • **5-04/040.00 - Booking of Property/Evidence Items**

- • **5-04/040.10 - Property/Evidence Item Number**
- • **5-04/040.20 - Initial Booking of Property/Evidence in PRELIMS**
- • **5-04/040.30 - Evidence/Property Listing Page**
- • **5-04/040.40 - Property/Evidence Labels**
- • **5-04/040.50 - Prelims-Generated Narcotics Barcode Label**
- • **5-04/040.60 - Affixing Property/Evidence Labels**
- • **5-04/040.70 - Initial Storage Location of Property/Evidence Upon Booking**
- • **5-04/050.00 - Category, Item Type, and Status for Property/Evidence in PRELIMS**
- • **5-04/050.10 - Category - Property and Evidence**
- • **5-04/050.20 - Item Type - Property and Evidence**
- • **5-04/050.30 - Status - Property and Evidence**
- • **5-04/050.40 - Serialized and Non-Serialized Property/Evidence**
- • **5-04/060.00 - Property/Evidence Accountability**
- • **5-04/060.10 - Watch Sergeant Verification of Property/Evidence**
- • **5-04/070.00 - Storage of Property/Evidence**
- • **5-04/070.10 - Storage System at Station/Unit**
- • **5-04/070.20 - Storage System Utilizing PRELIMS**
- • **5-04/070.30 - Storage of Bulk Property/Evidence**
- • **5-04/070.40 - Property/Evidence Not Taken to a Station/Unit**
- • **5-04/070.50 - Long-Term Storage of Vehicles and Vehicle Parts**
- • **5-04/070.60 - "Safe" Storage Locations**
- • **5-04/070.70 - Safeguarding Money and Valuables**
- • **5-04/070.80 - Storage of Property/Evidence Other than Money and Valuables**

- • **5-04/080.00 - Transfer of Property/Evidence**
- • **5-04/080.10 - Interim Removal, Transfer And/Or Release of Property and Evidence to Court**
- • **5-04/080.20 - Interim Removal of Property/Evidence for Investigative Purposes**
- • **5-04/080.30 - Transfer of Property/Evidence to Central Property**
- • **5-04/090.00 - Currency Handling Procedures - Stations**
- • **5-04/090.10 - General Accountability for Currency**
- • **5-04/090.20 - "Hold" Currency**
- • **5-04/090.30 - Temporary Storage of Currency**
- • **5-04/090.40 - "Deposit" Money**
- • **5-04/090.50 - Deposit of Trust Fund Money**
- • **5-04/090.60 - Release of Trust Fund Money**
- • **5-04/100.00 - Cash Property Procedures - Units Other Than Stations**
- • **5-04/100.10 - Deposit Money Procedures - Narcotics Bureau**
- • **5-04/110.00 - Narcotic Evidence**
- • **5-04/110.10 - Narcotic Records and Control**
- • **5-04/110.20 - Narcotics Bureau Evidence Responsibility**
- • **5-04/110.30 - Narcotics Unit - Station/Unit Records Responsibility**
- • **5-04/110.40 - Narcotic Evidence Report Record**
- • **5-04/110.50 - Narcotic Evidence Special Handling**
- • **5-04/110.60 - Transportation of Narcotic Evidence**
- • **5-04/110.70 - Hazardous Narcotic Evidence Handling and Disposal**
- • **5-04/120.00 - Found Property**
- • **5-04/120.10 - Found Property Reporting**

- • **5-04/120.20 - Found Property Processing and Disposition**
- • **5-04/120.30 - Property Found by Public Employees**
- • **5-04/130.00 - Inmate Property**
- • **5-04/140.00 - Surrendered Property**
- • **5-04/150.00 - Property for Safekeeping**
- • **5-04/160.00 - Scientific Services Bureau**
- • **5-04/160.05 - Scientific Services Bureau Laboratory Receipt (SH-CR-126)**
- • **5-04/160.10 - Request for Laboratory Examination**
- • **5-04/160.20 - Submission of Sexual Assault Kits to Scientific Services Bureau**
- • **5-04/160.30 - Disposition of Evidence Held At Scientific Services Bureau**
- • **5-04/160.40 - Storage/Return of Evidence by Scientific Services Bureau**
- • **5-04/170.00 - Evidence/Property Retention Review, Clearance Lists, and Status Changes**
- • **5-04/170.10 - Retention Review/Property Clearance Lists**
- • **5-04/170.20 - Status Change and Approvals**
- • **5-04/180.00 - Disposition of Property and Evidence**
- • **5-04/180.10 - Interim Removal, Transfer And/Or Release of Property and Evidence to Court**
- • **5-04/180.20 - Release of Property/Evidence to Owner**
- • **5-04/180.30 - Release of Property/Evidence to Owner - Firearms**
- • **5-04/180.40 - Release of Stolen or Embezzled Property**
- • **5-04/180.50 - Disposition of Property/Evidence Held by Station/Unit**
- • **5-04/180.60 - Disposition of Property/Evidence Held by Central Property**
- • **5-04/180.70 - Non-Diversion of Voluntarily Surrendered Firearms**

- • **5-04/180.80 - Release of Property/Evidence to Outside Agencies**
- • **5-04/180.90 - Destruction of Narcotics Evidence**
- • **5-04/180.95 - Destruction of Firearms**
- • **5-04/180.96 - Acquisition of Firearms, Firearms, Firearms Parts/Accessories and Ammunition from Central Property and Evidence**
- • **5-04/190.00 - Disposition of Unclaimed Property - Department Use**
- • **5-04/190.10 - Notification of Available Unclaimed Property**
- • **5-04/190.20 - Acquisition Request and Release of Unclaimed Property**
- • **5-04/190.30 - Transfer of Acquired Unclaimed Property**
- • **5-04/200.00 - Accountability for Released or Disposed of Property and Evidence**
- **Chapter 5 - Traffic**
 - • **5-05/000.00 - Traffic Administration**
 - • **5-05/000.05 - Traffic Supervisor**
 - • **5-05/000.10 - Professional Standards Division, Traffic Services Detail**
 - • **5-05/000.15 - Forms Supply**
 - • **5-05/010.00 - Traffic Collision Response Team**
 - • **5-05/010.50 - Motorcycle Traffic Enforcement**
 - • **5-05/020.00 - Traffic Enforcement**
 - • **5-05/020.05 - RADAR/LIDAR Enforcement**
 - • **5-05/020.10 - Commercial Vehicle Enforcement**
 - • **5-05/020.15 - Selective Enforcement**
 - • **5-05/020.20 - Traffic Conditions and Hazards**
 - • **5-05/030.00 - Citations**

- • **5-05/030.05 - Issuance of Citations**
- • **5-05/030.10 - Court of Jurisdiction**
- • **5-05/030.15 - Owner's Responsibility Citation**
- • **5-05/030.20 - Notice to Correct Citation**
- • **5-05/030.22 - Certification of Correction on Citations**
- • **5-05/030.25 - Notice of Amended Citation**
- • **5-05/030.30 - Traffic Collision Citation - Adults**
- • **5-05/030.35 - Notification of Complaint Filed**
- • **5-05/030.40 - Warning of Parking Violation And/Or Abandoned Vehicle**
- • **5-05/040.00 - Traffic Collision - Handling Procedures**
- • **5-05/040.05 - Station/Unit Desk Responsibilities**
- • **5-05/040.10 - At-Scene Responsibilities**
- • **5-05/050.00 - Traffic Collision - Reporting Procedures**
- • **5-05/050.05 - Contract City - Highway/Off-Highway Traffic Collisions**
- • **5-05/050.10 - Traffic Collision Report (CHP-555)**
- • **5-05/050.15 - Traffic Collision Report - Property Damage Only (CHP-555-03)**
- • **5-05/050.20 - Narrative/Supplemental Report (CHP-556)**
- • **5-05/050.25 - Unincorporated Area**
- • **5-05/050.30 - Traffic Collision Report - Altering or Amending**
- • **5-05/050.35 - Traffic Collision Report - File Number**
- • **5-05/060.00 - Traffic Collision - Investigation Procedures**
- • **5-05/060.05 - Equipment**
- • **5-05/060.10 - Photographs**

- • **5-05/060.15 - Fatality - Contract City**
- • **5-05/060.20 - Fatality - Unincorporated Area**
- • **5-05/060.25 - Traffic Collision Follow-Up**
- • **5-05/070.00 - Traffic Collision Report - Record Keeping**
- • **5-05/070.05 - Traffic Collision Ledger**
- • **5-05/070.10 - Report Distribution - Highway Collisions**
- • **5-05/070.15 - Report Distribution - Off-Highway Collisions**
- • **5-05/070.20 - Traffic Collision Report File**
- • **5-05/070.25 - Sale of Traffic Collision Reports**
- • **5-05/070.30 - Sale of Traffic Collision Photographs**
- • **5-05/080.00 - Department of Motor Vehicles (DMV) - Administrative Action**
- • **5-05/080.05 - Request for Re-Examination of Driver**
- • **5-05/080.10 - Notice of Priority Re-Examination of Driver**
- • **5-05/080.15 - Verbal Notice by Peace Officer**
- • **5-05/080.20 - Request for Driver License Information**
- **Chapter 6 - Emergency and Disaster**
- • **5-06/000.00 - Emergency and Disaster**
- • **5-06/000.05 - Basic Policy**
- • **5-06/000.10 - Responsibility of the Sheriff - Emergency Conditions**
- • **5-06/000.11 - Duty Emergency Operations Center Team Chief**
- • **5-06/000.15 - Responsibility of Department Members - Emergency Conditions**
- • **5-06/000.20 - Emergency Operating Procedures**
- • **5-06/000.25 - Supplemental Emergency Plans**

- • **5-06/000.30 - Unusual Occurrence Control Number (UO)**
- • **5-06/000.35 - News Media**
- • **5-06/000.36 - Media Access to Command Posts During Civil Disorder Events**
- • **5-06/000.40 - Emergency Passes**
- • **5-06/000.45 - Security of Key Facilities and Vital Buildings**
- • **5-06/000.50 - Communications**
- • **5-06/000.55 - Temporary Airspace Flight Restriction**
- • **5-06/000.60 - Emergency Medical Treatment**
- • **5-06/000.65 - Medical Requests for Helicopter Transportation**
- • **5-06/010.00 - Employee Support Services (ESS)**
- • **5-06/020.00 - Emergency Mobilization Plan**
- • **5-06/020.05 - Tactical Alert**
- • **5-06/020.10 - Mobilization Phase I**
- • **5-06/020.15 - Mobilization Phase II**
- • **5-06/020.20 - Mobilization Phase III**
- • **5-06/020.25 - Mobilization Phase IV**
- • **5-06/020.35 - Utilization of Civilian Personnel**
- • **5-06/020.40 - Utilization of Sheriff's Reserve Deputies**
- • **5-06/020.45 - Intelligence**
- • **5-06/020.50 - Sheriff's Department Operations Center (DOC)**
- • **5-06/020.51 - Area Command Team**
- • **5-06/020.55 - Field Command Post**
- • **5-06/020.60 - Staging Area**

- • **5-06/020.65 - Law Enforcement Mutual Aid**
- • **5-06/020.70 - Emergency Arrest, Booking, and Identification Procedures**
- • **5-06/020.75 - Food Service Support**
- • **5-06/030.00 - Crowd and Riot Control**
- • **5-06/030.05 - Tactical Operations**
- • **5-06/030.10 - Force Measures**
- • **5-06/030.11 - Use of Less Lethal Weapons During Civil Unrest**
- • **5-06/030.12 - Use of Kinetic Energy Projectiles and Chemical Weapons to Disperse Assemblies, Protests, or Demonstrations**
- • **5-06/030.15 - Roadblocks**
- • **5-06/030.20 - Patrols**
- • **5-06/030.25 - Search and Seizure**
- • **5-06/030.30 - Looters**
- • **5-06/030.35 - Protection of Firefighters and Equipment**
- • **5-06/030.40 - Memorial Vigils**
- • **5-06/040.00 - Intended Purpose of Less-Lethal Weapons**
- • **5-06/040.05 - Use of Less-Lethal Weapons**
- • **5-06/040.10 - Less-Lethal Weapon Systems**
- • **5-06/040.15 - Baton Launching Platforms**
- • **5-06/040.20 - 12 Gauge Stunbag Weapons**
- • **5-06/040.25 - Deployment of Noise/Flash Diversionary Devices**
- • **5-06/040.30 - Pepperball Launcher**
- • **5-06/040.31 - Fabrique Nationale 303 (FN 303) Less Lethal Platform - Rescinded**
- • **5-06/040.35 - Procedure for Use of Individually Issued Oleoresin Capsicum**

(OC) and OC+ Chlorobenzylidene Malononitrile (CS) Blended Aerosol Agents

- • **5-06/040.40 - Procedure for Use of Tactical Canisters of OC and OC+CS Blended Aerosol Agents**
- • **5-06/040.45 - Use of Chemical Agents**
- • **5-06/040.50 - Authorization for Use of CS Chemical Agents**
- • **5-06/040.55 - CS Grenades and Their Use with Launching Systems**
- • **5-06/040.60 - Decontamination and Medical Clearance Procedures**
- • **5-06/040.65 - 40-MM Ferret and 12 - Gauge Projectiles**
- • **5-06/040.70 - Parachute Flares**
- • **5-06/040.75 - Responsibility and Inventory**
- • **5-06/040.80 - Chemical Agent Use Report**
- • **5-06/040.85 - Respirator Masks**
- • **5-06/040.90 - Electronic Immobilization Belt**
- • **5-06/040.95 - Electronic Immobilization Device (TASER) Procedures - Rescinded**
- • **5-06/045.00 - Conducted Energy Weapon (CEW)**
- • **5-06/045.01 - CEW Use of Force Terms Defined**
- • **5-06/045.02 - CEW Activation Against Subjects**
- • **5-06/045.03 - CEW Prohibited Use**
- • **5-06/045.04 - CEW Weapon Confusion**
- • **5-06/045.05 - CEW: Subject Gains Control of CEW**
- • **5-06/045.06 - CEW Preferred Target Areas - Avoid Sensitive Areas**
- • **5-06/045.07 - CEW Deployment Considerations**
- • **5-06/045.08 - CEW Warnings and Time to Comply**

- • **5-06/045.09 - CEW Shift Preparation and Function Test**
- • **5-06/045.10 - CEW Authorized Equipment and Certification**
- • **5-06/045.11 - CEW Effective Range**
- • **5-06/045.12 - CEW Maintenance**
- • **5-06/045.13 - CEW Use Against a Potentially Dangerous Animal**
- • **5-06/045.14 - CEW: Responsibilities After CEW Use**
- • **5-06/050.00 - Search or Rescue Operations**
- • **5-06/050.05 - Out-Of-County Search and Rescue Team Operations**
- • **5-06/050.10 - Base Camp**
- • **5-06/050.15 - Liaison**
- • **5-06/050.20 - Warning and Mobilizing Reserves**
- • **5-06/050.25 - Night Field Operations**
- • **5-06/050.30 - Demobilization**
- • **5-06/050.35 - Reports and Logs**
- • **5-06/050.40 - Underwater Search/Recovery**
- • **5-06/050.43 - Underwater Training and Oversight**
- • **5-06/050.45 - Mountain Search/Rescue Initial Procedure**
- • **5-06/050.50 - Responses to Civil Air Patrol Reports of Downed/Missing Aircraft And/Or Activations of Emergency Locator Transmitters**
- • **5-06/070.00 - Explosives, Handling Of**
- • **5-06/070.05 - Military Explosives**
- • **5-06/070.10 - Commercial Explosives**
- • **5-06/070.15 - Weapons of Mass Destruction, Responding To**
- • **5-06/070.20 - Weapons of Mass Destruction, Definitions**

- • **5-06/070.25 - CBRN Evacuation Considerations**
- • **5-06/070.30 - CBRN Coordination Requirements**
- • **5-06/080.00 - Bomb Threats, Searches, Suspicious Packages, Found Explosives, Devices, and Booby Traps**
- • **5-06/080.05 - Searches**
- • **5-06/080.10 - Evacuations and Detection Dogs**
- • **5-06/080.15 - Patrol Unit's Responsibilities - Notifications - Safety Precautions**
- • **5-06/080.50 - HazMat Detail**
- • **5-06/090.00 - Disposal of Chemicals - Hazardous Material Spills**
- • **5-06/090.05 - Hazardous Material Spill At a Station or Jail Facility or Any Sheriff's Facility**
- • **5-06/090.10 - Clandestine Laboratory Investigations**
- • **5-06/090.15 - Handling Polychlorinated Biphenyls (PCB) Accidents or Spills**
- • **5-06/100.00 - Employee Exposure to Toxic Chemicals**
- • **5-06/100.05 - First Aid Procedures/Precautions**
- • **5-06/100.10 - Notifications/Report**
- • **5-06/110.00 - Hostage and Barricaded Suspect**
- • **5-06/110.05 - Barricaded Suspect**
- • **5-06/110.10 - Operational and Tactical Considerations**
- • **5-06/110.15 - Resources**
- • **5-06/110.20 - Individual Action**
- • **5-06/110.25 - Use of Force and Firearms**
- • **5-06/110.30 - Command Responsibility**
- • **5-06/110.35 - Incident Commander**

- • **5-06/110.40 - Communications with the Suspect**
- • **5-06/110.45 - Altering Telephone Lines**
- • **5-06/110.50 - Crisis Negotiations Teams**
- • **5-06/110.55 - Requests by Other Police Agencies for Crisis Negotiations Teams**
- • **5-06/110.60 - Mental Health Alert Team (MHAT)**
- • **5-06/110.65 - Special Weapons Team**
- • **5-06/110.70 - Special Weapons Team Commander**
- • **5-06/110.75 - Relief of Containment Assignments**
- • **5-06/110.80 - Special Weapons Team Incidents Requiring Ramey/Arrest/Search Warrants**
- • **5-06/110.85 - Requests by Other Police Agencies for Special Weapons Team**
- • **5-06/110.90 - SWT Requests by Other Police Agencies Requiring Ramey/Arrest/Search Warrants**
- • **5-06/120.00 - Emergency and Disaster Warnings**
- • **5-06/120.05 - Notifications**
- • **5-06/130.00 - Emergency Broadcast System (EBS)**
- • **5-06/140.00 - Emergency and Disaster Contacts**
- • **5-06/150.00 - Sheriff's Response Team**
- • **5-06/150.10 - Sheriff's Response Team Functions and Missions**
- • **5-06/150.20 - Sheriff's Response Team Composition and Structure**
- • **5-06/150.30 - Sheriff's Response Team Responsibilities**
- • **5-06/150.40 - Sheriff's Response Team Commander**
- • **5-06/150.50 - Requests by Police Agencies for the Sheriff's Response Team**

- **Chapter 7 - Judicial Process**
- • **5-07/010.05 - Time of Admonition**
- • **5-07/010.10 - Admonition Procedures**
- • **5-07/010.15 - Admonition by Field Personnel**
- • **5-07/020.00 - Obtaining of Felony and Misdemeanor Complaints**
- • **5-07/030.00 - Proof of Prior Conviction**
- • **5-07/040.00 - Writ of Habeas Corpus**
- • **5-07/040.05 - Procedure When Served At a Custody Division Facility**
- • **5-07/040.10 - Procedure When Served at Stations**
- • **5-07/040.15 - Order to Show Cause Regarding Writ of Habeas Corpus**
- • **5-07/040.20 - Inmate Reception Center (IRC) Procedure**
- • **5-07/050.00 - Superior Court Warrants**
- • **5-07/060.00 - Consolidated Superior Court Warrants**
- • **5-07/060.05 - Warrant Service for Out-Of-County Agencies**
- • **5-07/060.10 - Warrant Service for Health and Safety Violations**
- • **5-07/060.15 - Responsibility of Arresting Unit**
- • **5-07/060.20 - Warrant Abstracts**
- • **5-07/060.25 - Requesting Duplicate Warrant Abstracts**
- • **5-07/060.30 - Placement of Holds on Warrants**
- • **5-07/060.35 - Notification of Arrest to Other Agencies**
- • **5-07/060.40 - Arraignment Responsibility**
- • **5-07/070.00 - Telephone Search Warrant**
- • **5-07/075.00 - Taking of Photographs During Service of Search Warrants**

- • **5-07/080.00 - Warrantless Arrests in Dwellings**
- • **5-07/090.00 - Misdemeanor Warrant Arrests - Warrant Not in Immediate Possession of Arresting Officer**
- • **5-07/100.00 - Misdemeanor Warrant Arrests - Time Restrictions**
- • **5-07/110.00 - Countywide Warrant System (CWS)**
- • **5-07/110.05 - User's Responsibilities**
- • **5-07/110.10 - Use of the CWS**
- • **5-07/110.15 - Warrant Check Format**
- • **5-07/110.20 - Vehicle License Plate Want/Warrant Information**
- • **5-07/110.25 - Bail Posted - Not Booked**
- • **5-07/110.30 - Want Entries**
- • **5-07/110.35 - Want Only Superseded by Warrant**
- • **5-07/110.40 - Local or Statewide Broadcast**
- • **5-07/110.45 - Cancellation of Wants**
- • **5-07/110.50 - Warrant Recalls**
- • **5-07/110.55 - Warrant Service Procedure**
- • **5-07/110.56 - Consolidated Superior (Formerly Municipal) Court Felony Bench Warrants**
- • **5-07/110.60 - Procedure When Subject Not Person Named in Warrant**
- • **5-07/120.00 - Warrant Disposition After Bail Posted**
- • **5-07/120.05 - Bail Posted At Station**
- • **5-07/120.10 - Bail Posted At IRC/CRDF**
- • **5-07/120.15 - Bail Accepted on Abstracts Received From Out-Of-County Police Agencies**
- • **5-07/130.00 - Warrant Notices**

- • **5-07/130.05 - NCIC Entries - Arrest Warrants**
- • **5-07/130.10 - NCIC Validation**
- • **5-07/130.15 - FBI NCIC Audit**
- • **5-07/140.00 - Arrests with Citable Violations**
- • **5-07/140.05 - Booking and Property Record (Form SH-J-293)**
- • **5-07/140.10 - Incident Report (Form SH-R-49)**
- • **5-07/140.15 - Disposition of Citable Offenses**
- • **5-07/150.00 - Citation Control Procedure**
- • **5-07/150.05 - Distribution, Filing, and Destruction of Citation Copies**
- • **5-07/150.10 - Destruction of Unusable Citations**
- • **5-07/150.15 - Citation Void/Dismissal Procedures**
- • **5-07/150.20 - Lost/Stolen Citations**
- • **5-07/160.00 - Extradition Procedures**
- • **5-07/170.00 - Deputy Personnel Subpoenaed As Witness in Civil Cases**
- • **5-07/170.05 - Salary Provisions**
- • **5-07/170.10 - Reporting Procedures - Witness and Mileage Fees**
- • **5-07/170.15 - Reporting Mileage - Witness Fee Deposited**
- • **5-07/170.20 - Verification of Fee Payments by Deputies**
- • **5-07/170.25 - Filling Out Form SH-R-376**
- • **5-07/170.30 - Station/Unit Commanders Responsibility**
- • **5-07/180.00 - Deputy Personnel Subpoenaed for Taking of Depositions in Civil Cases**
- • **5-07/190.00 - Department Employees as a Nonofficial Witness for Others**
- • **5-07/200.00 - Civilian Personnel Subpoenaed as Witness for the County in Civil**

Cases

- • **5-07/200.05 - Salary Provisions**
- • **5-07/200.10 - Reporting Procedures**
- • **5-07/200.15 - Reporting Mileage Procedure: Court Mileage Reimbursement - (Civilians)**
- • **5-07/210.00 - Department Employee Subpoenaed as Expert Witness in Civil Cases**
- • **5-07/220.00 - Appearance as a Defense Witness - Criminal/Civil**
- • **5-07/220.05 - Declarations in Civil Cases**
- • **5-07/230.00 - Subpoena Duces Tecum - Civil Cases**
- • **5-07/230.05 - Procedures - Deputy Personnel**
- • **5-07/230.10 - Procedures - Custodian of Records or Other Qualified Witness**
- • **5-07/230.15 - Duplication of Audio and Video Tapes and Cost Recovery**
- • **5-07/230.20 - Enhancement of Audio and Video Evidence**
- • **5-07/240.00 - Subpoena Duces Tecum - Criminal Cases**
- • **5-07/250.00 - Criminal Subpoena and Court Appearances**
- • **5-07/260.00 - Summonses - Criminal and Civil**
- • **5-07/260.05 - Receipt of Summons for Jury Duty**
- • **5-07/260.10 - Appearance Before or Questioning by Any Grand Jury, Governmental Agency, Board, or Committee**
- • **5-07/260.15 - County Grand Jury**
- • **5-07/260.20 - Appearance Before or Questioning by the Federal Grand Jury**
- • **5-07/270.00 - Subpoenas - "On-Call" and "Must Appear"**
- • **5-07/270.05 - Deputies' Responsibilities**
- • **5-07/270.10 - Court Liaison Officer's Responsibilities**

- • **5-07/270.20 - Mandatory Subpoena Compliance by Personnel on Suspension**
- • **5-07/280.00 - Handling Civil Actions Against Department and/or Employees**
- • **5-07/290.00 - Review of Civil Claims by Unit Commanders and Division Chiefs or Division Director**
- • **5-07/290.05 - Unit Initiated Claim Process**
- • **5-07/290.10 - Accelerated Claim Process**
- • **5-07/290.15 - Administrative Documentation/Materials**
- • **5-07/300.00 - Subpoenas and Requests to Appear At Civil Service or Employee Relations Commission Hearing**
- • **5-07/310.00 - Small Claims Court Actions Claim of Plaintiff and Order**
- • **5-07/310.05 - Unit Responsibilities**
- • **5-07/310.10 - Acceptance of Service**
- • **5-07/310.15 - Service Naming the Department or Department Executives**
- • **5-07/310.20 - Service by Mail**
- • **5-07/310.25 - Service Naming the County of Los Angeles - or Members of the Board of Supervisors**
- • **5-07/310.30 - Subpoenas from the Auditor - Controller's Office**
- • **5-07/320.00 - Civil Lawsuits Originated by Employees**
- • **5-07/330.00 - Criminal Summons to Corporations**
- • **5-07/340.00 - Department Service and Enforcement of Civil and Criminal Process**
- • **5-07/350.00 - Superior Court - Emergency Suspension of Sessions**
- • **5-07/350.05 - Court Services Division Responsibility**
- • **5-07/350.10 - Custody Division Responsibility**
- **Chapter 8 - Technical**

- • **5-08/010.00 - Chemical Test Laws**
- • **5-08/010.05 - Defendant's Rights - Driving Under the Influence (DUI)**
- • **5-08/010.08 - Defendant's Rights - Disorderly Conduct (Drunk/Alcohol)**
- • **5-08/010.10 - Defendant Refuses All Tests**
- • **5-08/010.15 - Breath Alcohol Test Administration**
- • **5-08/010.20 - Blood Tests**
- • **5-08/010.25 - Urinalysis**
- • **5-08/010.27 - Release of Blood Alcohol Samples - Urinalysis and Blood**
- • **5-08/010.30 - Station Commander's Responsibility**
- • **5-08/010.35 - Responsibility for Evidence**
- • **5-08/020.00 - Crime Laboratory Reports**
- • **5-08/020.05 - Routine Reports**
- • **5-08/020.10 - Special Reports**
- • **5-08/020.15 - Disclosure of Reports**
- • **5-08/020.20 - Outside Agency Requests**
- • **5-08/030.00 - Identification Personnel Requests**
- • **5-08/030.05 - Responsibilities of Latent Print Deputy At Crime Scene**
- • **5-08/030.10 - Patrol or Detective Personnel Requests in Field**
- • **5-08/040.00 - Polygraph Procedure**
- • **5-08/040.05 - Test Preparation**
- • **5-08/040.10 - Test Administration**
- • **5-08/040.15 - Outside Agency Requests**
- • **5-08/050.00 - Requests for Use of Aircraft**

- • **5-08/050.10 - Patrol Pilot Responsibility**
- • **5-08/050.15 - Requestor's Responsibility**
- • **5-08/050.20 - Aero Bureau Responsibility**
- • **5-08/050.25 - Safety Precautions**
- • **5-08/060.00 - Identi-Kit Requests**
- • **5-08/065.00 - Photographic Services**
- • **5-08/070.00 - Videotaping Services**
- • **5-08/100.00 - Facial Recognition**
- • **5-08/100.05 - Outside Agencies and Facial Recognition**
- • **5-08/100.10 - Definitions and Terms as Defined by LACRIS**
- • **5-08/100.20 - Use of Facial Recognition**
- • **5-08/100.30 - Prohibitive Uses**
- • **5-08/100.40 - First Amendment Activity**
- • **5-08/100.50 - Database and Data Limitations**
- • **5-08/100.60 - Documentation**
- • **5-08/100.70 - Investigative Searches**
- • **5-08/100.80 - Training**
- • **5-08/100.90 - Audits**
- **Chapter 9 - Miscellaneous Line Procedures**
- • **5-09/000.00 - Emergency Aid Plan**
- • **5-09/000.05 - Responsibilities of Field Personnel**
- • **5-09/000.10 - Persons in Custody**
- • **5-09/000.15 - Sexual Assault and Blood Alcohol Cases - Laboratory**

Specimens

- • **5-09/000.20 - Department Employee**
- • **5-09/002.00 - Portable Livescan Procedures**
- • **5-09/005.00 - Speech or Hearing-Impaired Communications**
- • **5-09/005.10 - Communicating with Assistive Listening Devices**
- • **5-09/005.20 - Communicating in Writing**
- • **5-09/005.30 - Communicating Through a Sign Language Interpreter**
- • **5-09/005.40 - Communication Through Telecommunications Devices for the Deaf (TDD)**
- • **5-09/005.50 - Communications Through Computers**
- • **5-09/005.60 - Request for Emergency Services**
- • **5-09/010.00 - Reporting and Disposition Procedures for Stolen, Recovered, and Found Bicycles**
- • **5-09/010.05 - Unclaimed Bicycles**
- • **5-09/020.00 - Worthless Checks**
- • **5-09/030.00 - Domestic Violence**
- • **5-09/030.10 - Victim Information and Notification Everyday (VINE)**
- • **5-09/030.15 - Domestic Violence - Elder Abuse Liaison**
- • **5-09/040.00 - Temporary Restraining Orders/Injunctions**
- • **5-09/040.05 - Domestic Violence Prevention Act**
- • **5-09/040.06 - Verbal Service of Domestic Violence Restraining Orders**
- • **5-09/040.07 - Service of Domestic Violence Protective Order - Relinquishment of Firearms**
- • **5-09/040.10 - Enforcement of Temporary Restraining Orders and Injunctions in Family Law Cases**

- • **5-09/040.15 - Enforcement of Temporary Restraining Orders and Injunctions in Labor Disputes**
- • **5-09/045.00 - Protection of Victims/Witnesses**
- • **5-09/050.00 - Protection of Endangered Witness**
- • **5-09/060.00 - Public Safety Hazards**
- • **5-09/060.05 - Responsibility of the Field Divisions**
- • **5-09/060.10 - Responsibilities of Station/Unit Detectives**
- • **5-09/065.00 - Contact with Homeless Individuals**
- • **5-09/065.10 - Personal Property Belonging to a Homeless Person**
- • **5-09/070.00 - Alleged Mentally Ill Persons**
- • **5-09/070.05 - Emergency Detention**
- • **5-09/070.10 - Non-Detention Field Situations**
- • **5-09/070.15 - Station/Unit Mental Health Liaison Lieutenant's Responsibilities**
- • **5-09/070.20 - Authorized Escapee Apprehension by Stations/Unit**
- • **5-09/080.00 - Conservatee - Unauthorized Leave or Transfer**
- • **5-09/090.00 - Dead Bodies - Homicides, Suicides, Accidental and Natural**
- • **5-09/090.05 - Determination of Death**
- • **5-09/090.10 - Movement of Deceased Persons - Non-Coroner's Cases**
- • **5-09/090.15 - Movement of Deceased Persons - Coroner's Cases**
- • **5-09/090.20 - Disposition of Personal Property**
- • **5-09/090.25 - Reporting Procedure**
- • **5-09/090.30 - Notification of Next-Of-Kin**
- • **5-09/090.35 - Death Notifications of Foreign Nationals**
- • **5-09/100.00 - Strike Reports**

- • **5-09/110.00 - Alcoholic Beverage Control (ABC) Enforcement or Violations**
- • **5-09/110.05 - Environmental Impact Reports, Guidelines, and Procedures**
- • **5-09/110.10 - Formal Requests for Comment on Other Discretionary Permits**
- • **5-09/120.00 - Missing Persons (Definitions)**
- • **5-09/120.03 - Missing Persons**
- • **5-09/120.04 - Missing Person Checkoff Forms**
- • **5-09/120.05 - Missing Children**
- • **5-09/120.07 - California Child Safety Amber Network Procedures (Amber Alert)**
- • **5-09/120.10 - Child Noncritical**
- • **5-09/120.15 - Child - Critical (Phase I)**
- • **5-09/120.20 - Child - Critical (Phase II)**
- • **5-09/120.25 - Child - Critical (Phase III)**
- • **5-09/120.30 - Child's Picture - Television**
- • **5-09/120.35 - Child's Picture - Sheriff's Special Bulletin**
- • **5-09/120.40 - Found Missing Runaway Child**
- • **5-09/120.45 - Missing Child Turning Eighteen Years Old While Still Missing**
- • **5-09/120.50 - Missing Adults**
- • **5-09/120.51 - Feather Alert**
- • **5-09/120.52 - Ebony Alert**
- • **5-09/120.53 - Silver Alert**
- • **5-09/120.55 - Returning or Locating a Missing Adult**
- • **5-09/120.60 - Courtesy Reports - Missing Persons**
- • **5-09/130.00 - Drug/Driving Under the Influence - Driver's History Check**

- • **5-09/140.00 - Transportation of Females**
- • **5-09/140.05 - Notification Prior to In-Custody Female Transportation**
- • **5-09/140.15 - Scene of Apprehension - Alleged Mentally Ill**
- • **5-09/140.20 - In Custody at the Station**
- • **5-09/140.25 - Assistance to Citizens**
- • **5-09/150.00 - Sheriff's Online Reporting System (SORTS)**
- • **5-09/150.10 - Responsibilities**
- • **5-09/160.00 - Emergency Telephone Calls**
- • **5-09/170.00 - Patrol Rifle Deployment**
- • **5-09/170.05 - Authorized Patrol Rifles**
- • **5-09/170.10 - Qualifications for Patrol Rifle Use**
- • **5-09/170.20 - Reporting the Use of the Patrol Rifle *Rescinded***
- • **5-09/170.25 - Patrol Rifle Issuance, Storage, and Maintenance**
- • **5-09/170.30 - Routine Field Deployment of the Patrol Rifle**
- • **5-09/180.00 - Firearms Processing**
- • **5-09/180.05 - Possession, Confiscation, and Release of Firearms - Mentally Ill Persons**
- • **5-09/180.10 - Prohibited Possession - Seizure/Surrender of Assault Weapons**
- • **5-09/190.00 - Issuing New Serial Numbers for Pistols, Revolvers, and Long Guns**
- • **5-09/200.00 - Emergency Driving Policies**
- • **5-09/200.05 - Civil/Criminal Liability**
- • **5-09/200.10 - Code 2**
- • **5-09/200.15 - Code 3 Defined**

- • **5-09/200.20 - Initiation of Code 3 Responses**
- • **5-09/200.25 - Use of Code 3 - Authority/Responsibility**
- • **5-09/200.30 - Vehicle Speeds**
- • **5-09/200.35 - Code 3 Vehicle Operation and Tactics**
- • **5-09/200.40 - Code 3 Responses to Critical Incidents**
- • **5-09/205.00 - Code 9 and Pre-Stop Coordination**
- • **5-09/210.00 - Pursuits**
- • **5-09/210.02 - Initiation of a Pursuit**
- • **5-09/210.04 - Pursuits Involving Police Motorcycles, Non Pursuit-Rated Police Vehicles or Vehicles Not Equipped with Overhead Emergency Lights, or Unmarked Police Vehicles**
- • **5-09/210.05 - Termination of a Pursuit**
- • **5-09/210.08 - Pursuit Re-Engagement**
- • **5-09/210.10 - Control of a Pursuit**
- • **5-09/210.12 - Aero Bureau Responsibility**
- • **5-09/210.15 - Pursuit - Vehicle Operation and Tactics**
- • **5-09/210.16 - Post Pursuit Tactics**
- • **5-09/210.17 - Pursuit Intervention Technique (PIT)**
- • **5-09/210.20 - Use of Firearms During Pursuits**
- • **5-09/210.25 - Inter-Agency Pursuits**
- • **5-09/210.30 - Pursuit Evaluation and Reporting**
- • **5-09/220.00 - Requests for Assistance**
- • **5-09/220.05 - Deputy Has Been Fired Upon**
- • **5-09/220.10 - Responding Field Units' Responsibilities**

- • **5-09/220.15 - Sheriff's Communications Center (SCC) - Notifications/Responsibilities**
- • **5-09/220.20 - Notifications/Reporting**
- • **5-09/220.50 - Foot Pursuits**
- • **5-09/230.00 - Deputy's Daily Work Sheet**
- • **5-09/240.00 - Vehicle Accident and Damage Reports**
- • **5-09/240.05 - Mechanical Defects and/or Damages**
- • **5-09/240.10 - Tour of Duty Equipment Report**
- • **5-09/250.00 - Ride-Along Program**
- • **5-09/250.05 - Responsibility of Observers**
- • **5-09/250.10 - Personnel Responsibility**
- • **5-09/250.15 - Film Crews**
- • **5-09/260.00 - Sentry Dogs**
- • **5-09/265.00 - Canine Detection Program and Service Philosophy**
- • **5-09/265.05 - Canine Detection Program Requirements**
- • **5-09/265.10 - Special Enforcement Bureau Tactical Canine Deployment**
- • **5-09/265.15 - Scent Detection Canine Deployment**
- • **5-09/265.20 - Outside Agency Requests for Department Tactical Canines**
- • **5-09/265.25 - Outside Agency Tactical Canine Deployment**
- • **5-09/265.30 - Request for Explosive/Hazmat Canine Sweeps for Dignitary, V.I.P., and Special Events**
- • **5-09/265.35 - Selection and Acquisition of Department Canines**
- • **5-09/265.40 - Training Requirements for Department Canines and Handlers**
- • **5-09/265.45 - Storage and Transportation of Explosive Training Aids**

- • **5-09/265.50 - Maintenance of Department Canines**
- • **5-09/265.55 - Canine Breaks**
- • **5-09/265.60 - Accidental Bites by Canines**
- • **5-09/270.00 - Diplomatic and Consular Officials - Immunity**
- • **5-09/270.05 - Department Policy**
- • **5-09/270.10 - Diplomatic Officers**
- • **5-09/270.15 - Consular Officers Identification Samples**
- • **5-09/270.20 - Honorary Consuls**
- • **5-09/270.25 - Consular Premises, Archives, Documents, Etc.**
- • **5-09/270.30 - Procedure for Handling Selected Incidents Involving Diplomatic and Consular Officers**
- • **5-09/270.35 - Reporting Procedures**
- • **5-09/270.40 - LASD Consular Identification Samples - Retired - See section 5-09/270.15**
- • **5-09/271.00 - Immigration Inquiries and Notifications**
- • **5-09/280.00 - Weapons Aboard Aircraft, Procedure for Carrying**
- • **5-09/280.05 - Authority and Regulations**
- • **5-09/280.10 - Notification and Clearance Procedure (Flying Armed)**
- • **5-09/290.00 - Drug Abuse Clinics**
- • **5-09/300.00 - Alcoholism Council Referral**
- • **5-09/310.00 - Consumer Fraud Questionnaire (Form SH-CR-569 and SH-CR-569A)**
- • **5-09/320.00 - Indemnification for Victims of Crimes**
- • **5-09/320.05 - Victims of Violent Crimes Eligibility, Forms, and Responsibility**
- • **5-09/320.10 - Good Samaritans Eligibility Forms and Responsibilities**

- • **5-09/320.15 - Department Responsibilities - Field Personnel**
- • **5-09/330.00 - Pawnshops - Stolen Property**
- • **5-09/330.10 - Major Crimes Bureau, Pawns and License Detail**
- • **5-09/330.20 - Investigation**
- • **5-09/330.30 - Disposal of Property**
- • **5-09/340.00 - Citizen Commendations**
- • **5-09/340.05 - Reporting Procedure**
- • **5-09/350.00 - Policy and Procedure for Sex Related Crimes**
- • **5-09/350.05 - Responsibilities of Station/Unit Personnel and Special Victims Bureau Personnel on Rape and Sexual Assault Cases**
- • **5-09/350.10 - Unit Commander's Responsibility on Sexual Assault Cases**
- • **5-09/350.15 - Crime Prevention and Public Appearance**
- • **5-09/360.00 - Cannabis (Marijuana) Incidents**
- • **5-09/360.05 - Cannabis (Marijuana)**
- • **5-09/360.10 - Notification**
- • **5-09/360.15 - Marijuana Incident Reporting Procedure**
- • **5-09/360.20 - Responsibility for Filing Marijuana Incident Cases**
- • **5-09/370.00 - Forfeiture Laws: Controlled Substance Incidents**
- • **5-09/370.05 - State Enforcement Policy and Guidelines**
- • **5-09/370.10 - State Enforcement Policy and Guidelines**
- • **5-09/370.15 - Federal Forfeiture Laws - Controlled Substance Incidents**
- • **5-09/370.20 - General Guidelines Concerning Forfeiture Proceedings**
- • **5-09/370.25 - Procedure for Invoking Forfeiture Laws**
- • **5-09/370.30 - State Forfeiture Law Exclusions**

- • **5-09/370.35 - Federal Forfeiture Law Exclusions**
- • **5-09/370.40 - Disposition of Property and Vehicles**
- • **5-09/380.20 - Field License Checks**
- • **5-09/380.30 - Restrictions on Personnel Carrying Personal Concealed Weapons**
- • **5-09/390.00 - Self-Defense Tear Gas Weapons**
- • **5-09/400.00 - Used Firearms Purchased for Departmental Use - Approval Procedure**
- • **5-09/410.00 - Telephone Subscriber Information**
- • **5-09/420.00 - Rent Control Laws**
- • **5-09/434.10 - Activation of Traffic Collision Response Team**
- • **5-09/434.20 - Executive Risk Review Committee**
- • **5-09/440.00 - Identification Photographs of Street Gang Members**
- • **5-09/460.00 - Alcoholic Beverages/Illegal Fireworks - Found/Seized - No Prosecution Sought**
- • **5-09/465.00 - Search Operations**
- • **5-09/465.10 - Search Operations - Risk Assessment**
- • **5-09/465.20 - Search Operations Preparation Check List**
- • **5-09/465.30 - Operations Plan Preparation**
- • **5-09/465.40 - Seizure of High Value Property During Search Operations**
- • **5-09/465.50 - Service of Search Warrants and Affidavits**
- • **5-09/465.60 - Post Search Operations Procedures**
- • **5-09/470.00 - Major Incident Scene Containment**
- • **5-09/470.05 - Homicide and Deputy Involved Shooting Scene Containment**
- • **5-09/475.00 - Photographs/Recordings at Scenes Where Human Remains are**

Present

- • **5-09/480.00 - Notification to Police Agencies Prior to Entering Their Jurisdiction**
- • **5-09/490.00 - Terrorism Liaison Officers and Coordinators**
- • **5-09/490.10 - Notification Process for Potential Homeland Security Activity**
- • **5-09/500.00 - Outside Request to Use a Department Helipad**
- • **5-09/510.00 - Handling of Hate Crimes and Hate Incidents - Policy**
- • **5-09/510.01 - Hate Crime and Hate Incidents - Definitions**
- • **5-09/510.02 - Hate Crimes and Hate Incidents “ Planning and Prevention**
- • **5-09/510.03 - Handling of Hate Crimes and Hate Incidents “ Hate Crimes Coordinator**
- • **5-09/510.04 - Handling of Hate Crimes and Hate Incidents “ Initial Response**
- • **5-09/510.05 - Handling of Hate Crimes and Hate Incidents - Supervision**
- • **5-09/510.06 - Handling of Hate Crimes and Hate Incidents “ Investigator and Station Detectives**
- • **5-09/510.07 - Handling of Hate Crimes and Hate Incidents “ Reporting Requirements**
- • **5-09/520.00 - Constitutional Policing and Stops**
- • **5-09/520.05 - Stops, Seizures, and Searches**
- • **5-09/520.10 - Backseat Detentions**
- • **5-09/520.15 - Consensual Encounters**
- • **5-09/520.20 - Logging Public Contacts**
- • **5-09/520.25 - Logging Field Activities**
- • **5-09/520.30 - Statistical Codes for Traffic, Pedestrian, and Bicycle Stops**
- • **5-09/530.00 - Suspect Identification Procedures**

- • **5-09/530.10 - Recording Admonishment to Witness and Arrays**
- • **5-09/530.20 - Photo Arrays**
- • **5-09/540.00 - Tarasoff Notifications Received From Licensed Psychotherapists**
- • **5-09/550.00 - Automated License Plate Recognition (ALPR)**
- • **5-09/550.05 - Automated License Plate Recognition (ALPR) Privacy Policy**
- • **5-09/550.10 - General Administration**
- • **5-09/550.20 - Rules Applicable to All Capture, Access, and Use of ALPRs Data**
- • **5-09/550.30 - Field Protocols - Patrol**
- • **5-09/550.40 - Audit Protocols**
- • **5-09/550.50 - Data**
- • **5-09/560.00 - Interactions with Transgender and Gender Non-Conforming Persons**
- • **5-09/570.00 - Unmanned Aircraft System**
[POLICY APPLIES DEPARTMENT-WIDE, EXCEPT WEST HOLLYWOOD STATION]
- • **5-09/570.01 - Unmanned Aircraft System - Pilot Program Procedures**
RESCINDED
RESCINDED
- • **5-09/570.10 - Unmanned Aircraft System Procedures [POLICY APPLIES DEPARTMENT-WIDE, EXCEPT WEST HOLLYWOOD STATION]**
[POLICY APPLIES DEPARTMENT-WIDE, EXCEPT WEST HOLLYWOOD STATION]
- • **5-09/570.15 - Unmanned Aerial System (UAS) Operations [POLICY APPLIES ONLY TO WEST HOLLYWOOD STATION]**
[POLICY APPLIES ONLY TO WEST HOLLYWOOD STATION]
- • **5-09/580.00 - In-Service Standardized Symbols *RESCINDED***