Chapter 26 - Letter "W"

• 4-26/005.00 - Waiver of All Claims for Personal Injury and Property Damage

CLASSIFICATION Crime or Incident	FORM NUMBER FILE NUMBER PRIORITY	ASSIGNMENT AND ACTION	ADDITIONAL INFORMATION AND STATISTICAL CODES
4-26/005.00 WAIVERS OF ALL CLAIMS FOR PERSONAL INJURY AND PROPERTY DAMAGE	SH-AD-173		File to be maintained in the case file.

• 4-26/010.00 - Warrants

CLASSIFICATION Crime or Incident	FORM NUMBER FILE NUMBER PRIORITY	ASSIGNMENT AND ACTION	ADDITIONAL INFORMATION AND STATISTICAL CODES
4-26/010.00 WARRANTS	The word "copy" under this column refers to a reproduced copy of the warrant.		For line procedures, see volume 5, chapter 7. Warrants are received from two basic sources: (1) L.A. Superior Courts, the Trial Court Information System (TCIS), and (2) outside law enforcement agencies. All warrants issued by Los Angeles courts received by Department personnel shall be forwarded to Records and Identification Bureau, Warrants Unit, for processing. The Warrants Unit shall file and maintain all issued original warrants. As a general rule, file numbers will be assigned by the Detective Division only; however, if a warrant results from an original Sheriff's case, the case URN shall be placed in the appropriate location on the face of the warrant by the court deputy or investigating deputy prior to forwarding to the Records and Identification Bureau. Whenever an arrest is made on a warrant, an abstract must be obtained, utilizing the JDIC system.

			NOTE: Where an arrest is attempted under authority of a copy and the defendant is in possession of a receipt from the court on this charge or claims recent court appearance on the charge, no arrest shall be made pending investigation to determine the status of the warrant. When an arrest is made as a result of an abstract to a station/unit, the receiving station/unit shall update the computer. Whenever an arrest is made on an abstract of a warrant issued by an L.A. County court and the L.A. County jail booking number is known, the warrant is to be returned to the informing agency for return to the court. Defendant shall be arraigned with the abstract. Whenever an arrest is made on an abstract of a warrant issued by a court outside of Los Angeles County and defendant does not post bail, the warrant shall be returned to the law enforcement agency from which it was received. A copy of the abstract must be forwarded to IRC, for male prisoners and CRDF for female prisoners. Abstract to accompany defendant to appropriate jail.
Court deputy responsibility			Court deputies shall inspect all warrants received from the court for validity, case number, suspect identification data, and URN in the appropriate location on the face of the warrant. The warrant must be faxed to the County Warrant System (CWS) prior to forwarding with a warrant and transmittal to Records and Identification Bureau, (CWS), for processing. A copy of both the warrant and transmittal shall be maintained in the branch office.
Warrants, types of:			

-Felony(California warrant)	Warrant Service Card or Abstract URN 28	Station/unit patrol A	If arrest is made on abstract or information direct from requesting agency to station/unit, no URN is required. If warrant cannot be acted upon in station/unit area, forward warrant or abstract to Fugitive/Warrant Detail. This detail will assign URN upon receipt of warrant. Whenever an arrest is made on a warrant or an abstract of a warrant issued by a court outside of the county, and the defendant does not post bail, the warrant shall be returned to the law enforcement agency from which it was received, and the abstract must accompany defendant to appropriate jail (IRC for male prisoners and CRDF for female prisoners arrested on out-of-county warrants). Code 283 - Warrants, felony, in county. Code 285 - Warrants, felony, out of county.

--Fugitive Warrant out-of-state	Abstract URN 28	Fugitive/Warrant Detail A	URN obtained from station desk. If suspect is arrested on an NCIC hit, arresting deputy will verify want by contacting the out-of-state agency by telephone. If the warrant is valid, enter a "locate" message and send the out-of-state agency a JDIC/NLETS Administrative message requesting the full abstract per 850 PC, including a verbal definition of the charge; if charge is a violation of probation or parole, request inclusion of the original charge. The agency must include their statement "WE WILL EXTRADITE" and request JDIC reply to both the station and Fugitive/Warrant Detail, ORI/CA0190034. The station/unit shall also advise the agency that Fugitive/Warrant Detail will handle to conclusion. **NOTE:** On the booking slip, the charge line will show "1551.1 PC Fugitive." There is no bail on out-of-state fugitive suspects. Show arraignment by WAD (Warrant and Detainers Unit). Warrant abstracts will be transferred with the suspect to IRC OR SBI. If the warrant is not valid, or if the out-of-state agency will not extradite, the suspect shall be released per 849b1 PC; however, it is still necessary to send a "locate" message to the agency via JDIC wanted persons update format. If suspect arrested on a local charge and found to have an NCIC want, book on local charge or warrant and place an Additional Charges and Holds Record (SH-CR-435) for 1551.1 PC Fugitive. Send a JDIC message to THE Fugitive/Rendition Unit (mnemonic SFR2 OR SFRP) or fax a fax to (213) 687-0226 with all information including the name and phone number of person contacted. Additionally, notify the Fugitive/Rendition Unit by telephone (213) 974-4412 during the business day (0500 hours - 1330 hours) or Sheriff's Headquarters Bureau after hours at (213) 526-5541. Code 285 - Warrants, felony,out-of-state.

-L.A. Superior Court juvenile arrest warrant			Warrant Unit, Records and Identification Bureau, will process for Fugitive/Warrant Detail. L.A. Superior Court warrants for juvenile subjects are retained in the Warrant Unit file and in the Wanted Persons File. Subject and warrant abstract to juvenile facility indicated. JDIC update message to Warrant Unit re: arrest and disposition.
-L.A. Superior Court bench warrant defaulting witness	Copy URN 28	Fugitive/Warrant Detail A	URN obtained from Detective Division. Code 286 - Warrants, misdemeanor.
-L.A. Superior Court bench warrant defaulting defendant	Copy URN 28	Fugitive/Warrant Detail A	URN obtained from Detective Division. Code 286 - Warrants, misdemeanor.
-L.A. Superior Court bench warrant Failure to Appear	Copy URN 28	Fugitive/Warrant Detail A	URN obtained from Detective Division. Code 283 - Warrants, felony, county.
-L.A. Superior Court bench warrant Violation/ Probation	Copy URN 28	Fugitive/Warrant Detail A	URN obtained from Detective Division. Code 283 - Warrants, felony, county.
-L.A. Superior Court bench warrant other	Copy URN 28	Fugitive/Warrant Detail A	URN obtained from Detective Division. Code 283 - Warrants, felony, in county.
-Misdemeanor	Copy URN 28	Station/unit patrol	URN obtained from station/unit desk. Used only for follow-up reports or investigation reports. As a general rule, no URN. Code 286 - Warrants, misdemeanor.

-Traffic only	Copy URN 28	Station/unit patrol	URN will be obtained from station/unit desk when follow-up information is required. As a general rule, traffic warrants will have no URN. Code 280 - Warrants, traffic.
"John Doe Warrants"			"John Doe Warrants" will be retained by the unit obtaining the warrant. These warrants will not be indexed in Records and Identification Bureau and will be shown in a supplemental report to the original case.
Recall procedure			The deputy recalling the warrant shall sign the recall(s) and list their employee number. Upon the earliest opportunity, the deputy shall call Records and Identification Bureau's (RIB) County Warrant System (CWS) to recall the warrant. The deputy shall remain on the phone while the clerk verifies the warrant information and confirms that the warrant has been successfully recalled. The clerk is required to write the name and employee number of the deputy recalling in the recall. The deputy shall obtain the name and employee number of the CWS clerk verifying the warrant recall success. **NOTE:** the CWS employee's name, employee number, as well as the date and time on the back of the original documents. Fax the copy of the Warrant Recall Transmittal to: CWS (562) 345-4417 or 4418 by the end of the deputy's shift. Make a copy of the recall slip (front and back) and transmittal. The original warrant recall and the original transmittal will be mailed to RIB, Attention CWS, at: 12440 East Imperial Highway, Suite 400-West, Norwalk, CA 90650. The copy of both will be maintained in the branch office.

Warrants in lieu of Habeas Corpus or 1442 of the Probate Code	SH-R-49 URN 28	Station/unit detective A	Refer attorney to Fugitive/Warrant Detail if not in area served by the Sheriff. The SH-R-49 to be made by unit handling. Code as applicable: Code 283 - Warrants, felony, in county. Code 285 - Warrants, felony, out of county.
Wrong defendant arrested and released	SH-R-49 URN 44	Station/unit patrol I	Assign to station/unit patrol if misdemeanor warrant; Fugitive/Warrant Detail if felony. Whenever any person is taken into custody under authority of a valid outstanding warrant and subsequent information determines that the person arrested is not the same person as named on the warrant, the following information shall be included in the report upon release of the subject: • Classification shall be warrant; • Arrested person shall be referred to as "subject;" • Facts surrounding the arrest; • Information which exonerated subject; and • Time of release. Vehicle, if any, was returned to subject at no cost or adequate transportation home or to the scene of apprehension was made available to subject. If property has been taken from the subject prior to release, a booking slip will be completed and shall show subject's signature as receiving his property upon discharge. Refusal to sign shall be indicated in the report. Within 24 hours, a memorandum, SH-AD-32A, shall be directed to the Records and Identification Bureau, Warrants Unit, Attention: Watch Commander, and shall include the following: • Warrant number, charge, issue date, and court; • Name and physical description on warrant; • Name, address, and physical description of subject; • License number and description of subject's vehicle;

			• Brief synopsis of why subject was arrested; and • Who to contact at station/unit for further information. **NOTE:** Do not issue a booking number - this is a "dummy" booking only; however, if booking was erroneously sent, patrol shall ensure that CWS is updated. Code 440 - Other - noncriminal.

• 4-26/011.00 - Water Sources

CLASSIFICATION Crime or Incident	FORM NUMBER FILE NUMBER PRIORITY	ASSIGNMENT AND ACTION	ADDITIONAL INFORMATION AND STATISTICAL CODES
4-26/011.00 **WATER SOURCES**			See "Vandalism."

• 4-26/011.50 - Weapons of Mass Destruction

CLASSIFICATION Crime or Incident	FORM NUMBER FILE NUMBER PRIORITY	ASSIGNMENT AND ACTION	ADDITIONAL INFORMATION AND STATISTICAL CODES
4-26/011.50 **WEAPONS OF MASS DESTRUCTION**			

Possesses, develops, manufactures, produces, transfers, acquires, or retains a weapon of mass destruction	SH-R-49 URN 15	HazMat Detail A	Notify Emergency Operations Bureau's (EOB's) HazMat Detail and Terrorism Early Warning Group immediately. A copy of all Weapons of Mass Destruction related reports shall be forwarded to EOB's HazMat Detail and to the Terrorism Early Warning Group in addition to other distribution. For Bombing with Explosives, see section 4-08/025.00. Code 154 - Weapons of mass destruction
Threatens to use a weapon of mass destruction	SH-R-49 URN 15	Station/unit DB A	Notify EOB's HazMat Detail and JRIC immediately. A copy of all Weapons of Mass Destruction related reports shall be forwarded to EOB's HazMat Detail and to JRIC in addition to other distribution. Code 154 - Weapons of mass destruction
Possesses restricted biological agent	SH-R-49 URN 15	HazMat Detail A	Notify EOB's HazMat Detail and JRIC immediately. A copy of all weapons of mass destruction related reports shall be forwarded to EOB's HazMat Detail and JRIC in addition to other distribution. Code 154 - Weapons of mass destruction

• 4-26/012.00 - Weights and Measures Violations

CLASSIFICATION Crime or Incident	FORM NUMBER FILE NUMBER PRIORITY	ASSIGNMENT AND ACTION	ADDITIONAL INFORMATION AND STATISTICAL CODES
4-26/012.00 WEIGHTS AND MEASURES VIOLATIONS			Inspectors for the L.A. County Department of Weights and Measures are authorized to make arrests and issue citations for violations of Weights and Measures laws pursuant to section 12013 B&P Code and 835.6 PC. When an arrest is made and assistance is requested by an inspector of that Department in an unincorporated area or contract city, the concerned deputy will render reasonable assistance and transport the prisoner to the station. Responsibility for booking the prisoner will remain with the arresting agency.

• 4-26/015.00 - Wife Beating

CLASSIFICATION Crime or Incident	FORM NUMBER FILE NUMBER PRIORITY	ASSIGNMENT AND ACTION	ADDITIONAL INFORMATION AND STATISTICAL CODES
4-26/015.00 WIFE BEATING	SH-R-49 URN 050 or 146	Station/unit detective A	For Child Beating, see under "Child Abuse." See section 4-07/033.00, "Domestic Violence." Code 050 - Domestic violence, aggravated assault. Code 146 - Domestic violence, non-aggravated assault.

• 4-26/017.00 - Witness, Protection of Endangered

CLASSIFICATION Crime or Incident	FORM NUMBER FILE NUMBER PRIORITY	ASSIGNMENT AND ACTION	ADDITIONAL INFORMATION AND STATISTICAL CODES

4-26/017.00 WITNESS, PROTECTION OF ENDANGERED	SH-R-49 URN 44	MCB A	All requests and court orders for witness security and/or relocation cases shall be assigned to the Detective Division. Make telephone notification to Major Crimes Bureau. Homicide and Narcotics Bureaus are exempt and will handle their own cases. **NOTE:** See volume 5, chapter 9, for additional information. Code 440 - Other - noncriminal.

• 4-26/020.00 - Worthless Documents

CLASSIFICATION Crime or Incident	FORM NUMBER FILE NUMBER PRIORITY	ASSIGNMENT AND ACTION	ADDITIONAL INFORMATION AND STATISTICAL CODES
4-26/020.00 WORTHLESS DOCUMENTS			For line procedures, refer to volume 5, chapter 9.
Access cards, arrest made:			
-access card, counterfeit, sales drafts	SH-R-49URN 10	Station/unit detective A	When an arrest is made on 484(e) through (j) PC, 496 PC, 497 PC or 532 PC, involving access cards, notify station/unit detectives. Code 105 - Forgery, access cards.
Access cards, arrest not made:			
-access card, counterfeit, sales drafts, suspect fled location	SH-R-49 URN 10	Station/unit detective A	When the station/unit receives a call that a forgery suspect is at a location using an access card, and then has fled the location, a patrol unit shall be dispatched. If there is no immediate or subsequent arrest made, a report (SH-R-49) shall be taken. Code as applicable.

-Lost or stolen	SH-R-49 URN Use appropriate crime classification	Station/unit detective A	When access cards are among those items reported lost or stolen, they should be treated as part of that original crime; i.e., burglary, robbery, theft, etc. The victim should be directed to report the lost or stolen access card to their respective card issuing company. Code as applicable.
False impersonation of another to obtain credit or any item of value (Identity Theft)	SH-R-49 URN 11	Fraud & Cyber Crimes Bureau/Fraud Detail A	Advise citizen to contact their credit bureaus. Forward a copy to the Fraud Detail. If there is no workable information, the victim may purchase a copy of the report without specific authorization from the Fraud Detail.
-Unlawful use of, card holder reporting usage	SH-R-49 URN Use appropriate crime classification	Station/unit detective A	When a card holder receives unauthorized charges on his statement, he will be instructed to report the fraudulent usage to the company that issued the access card.
False application (identity theft)	SH-R-49 URN 11	Fraud & Cyber Crimes Bureau/Fraud Detail A	Advise the victim to contact their credit bureaus. Forward a copy to the Fraud Detail. If there is no workable information, the victim may purchase a copy of the report from the station/unit without specific authorization from the Fraud Detail.
Found			See Found -- Other under "Property."
Merchant Rreporting usage	SH-R-49 URN Use appropriate crime classification	Station/unit detective A	An incident report will be taken from a merchant who has suffered a loss or an attempted loss when an access card was presented to obtain money or merchandise and when the crime occurred in the jurisdiction of this Department.
Taken in burglary, robbery, theft, etc.	See under appropriate crime classification		Where credit cards are among the items taken in a burglary, robbery, theft, etc., include this information in this report. Advise victim to notify the issuing agency. Enter into the Automated Property System (APS).

Telephonic usage	SH-R-49 URN Use appropriate crime classification	Station/unit detective A	An incident report shall be taken from a merchant who telephonically accepted an access card for money or merchandise. **NOTE:** The merchant must have suffered the loss, otherwise a report shall be taken from a representative of the agency issuing the access card. Code as applicable.
Blank or completed checks, check protector stolen	See under appropriate crime classification	Station/unit detective A	Enter check protector or check writer into APIS or NCIC article file. Indicate in crime classification whether checks or check protector stolen. Send immediate broadcast giving check description - type of printed information thereon, number of series, color, bank and branch, name of person who is authorized to sign check and account number; check protector description - make, model, serial number, and color. **NOTE:** No stolen check broadcast to be made if a complete description of the checks is not available. When broadcast is made, it is initiated by patrol. Code for type of theft involved.
Checks, arrest made:			
-Account closed, NSF	SH-R-49 URN 10	Station/unit detective A	May be misdemeanor (see 476(a) PC). Immediately notify station/unit detective during normal business hours. If prior URN filed in Sheriff's jurisdiction, submit supplemental report under same URN. Code 101 - NSF, Account closed, checks (over $200). Code 102 - NSF, Account closed, checks ($200 or less).

-Counterfeit forgery, irregular signature, fictitious print, unlawful possession	SH-R-49 URN 10	Station/unit detective A	Immediately notify station/unit detectives during normal business hours. Code as applicable.
Checks, arrest not made:			
-Account closed, NSF	SH-R-49 URN 10	Station/unit detective A	Victims shall be referred to the Los Angeles County District Attorney's "Bad Check Restitution Program" (see section 5-09/020.00). Cases determined by the district attorney's office to need further investigation for possible prosecution, will be referred to the detective bureau of the Sheriff's station/unit having jurisdiction.
-Counterfeit, forgery, irregular signature, fictitious print, unlawful possession	SH-R-49 URN 10	Station/unit detective A	Notify station/unit detectives immediately. Code as applicable.
-Suspect fled	SH-R-49 URN 10	Station/unit detective A	When the station/unit receives a call that a forgery suspect is at the location or fled the location, a patrol unit shall be dispatched. An Incident Report (SH-R-49) shall be taken whether or not an immediate arrest is made. Code as applicable.
Checks, found			See "Property."
Checks, lost			See "Property."
Forgery - miscellaneous	SH-R-49 URN 10	Station/unit detective A	Notify station/unit detectives immediately. Code 107 - Forgery, other.

Prescriptions, forged	SH-R-49 URN 11	Narcotics Bureau A	Code 104 - Forgery, prescription.
Theft of blank checks	SH-R-49 URN 8 or 38	Station/unit detective A	Patrol to send immediate JDIC broadcast giving description of checks. DOJ requires MO data. Code as applicable.