4-19/050.00 - Prisoners

CLASSIFICATION Crime or Incident	FORM NUMBER FILE NUMBER PRIORITY	ASSIGNMENT AND ACTION	ADDITIONAL INFORMATION AND STATISTICAL CODES
4-19/050.00 PRISONERS			For line procedures, see volume 5, chapter 3.
Claims by			If a prisoner wishes to file a claim against the county or the Department, he will be furnished four copies of the Claim for Damages to Person or Property (Form 76C212D2). He will be instructed to complete them, retain the pink copy, and forward the three remaining copies to the address indicated on the form.
Crimes involving	SH-R-49 URN	Station detective or JIU A	If incident occurs at a station, assign to station detectives. If incident occurs at any custody facility or in court, assign to Jail Investigations Unit or appropriate Detective Bureau or Detail. **NOTE:** If suspect is not a prisoner, forward to law enforcement agency with jurisdiction.
Dead:			See "Person Dead."
-As result of gunshot by deputy			See "Shots Fired by Deputies."
Escapes			See "Escapes."
Ill			See "Person Injured/Ill."
Incidents			When there is any reportable incident involving a prisoner or his property during arrest, booking or while in custody, designate "SRD" to the concerned Custody Division Headquarters. On any incident affecting a prisoner's release date, designate "SRD" to Custody Division South Headquarters.
Injured:			See "Person Injured/Ill."

-As result of gunshot by deputy			See "Shots Fired by Deputies."
Property	SH-R-49 SH-AD-495 URN 44	JIU A	On loss, damage to or theft of prisoner's property, mail copies of reports to County Auditor-Controller, Warrant Investigation Section. Designate SRD copy to Fiscal Administration. Code 442 - Lost property
Release date change	SH-J-388		On any incident affecting a prisoner's release date, as the result of disciplinary action or change in work status, complete Form SH-J-388 and forward to IRC to be inserted into prisoner's jacket.
Suicide or attempt			See "Suicide."
Transportation of prisoner, give or take any written communication during	SH-R-49 URN 39	Unit of assignment A	Code 399 - Misdemeanor, miscellaneous