4-02/040.00 - Abbreviated URN for Computer Entries

It will be necessary to use an abbreviated URN to conform with certain automated formats such as National Crime Information Center (NCIC) or Criminal Justice Information System (CJIS), since most of these formats do not accept a 15-digit number.

Abbreviated URNs shall be nine digits, formed as follows:

- Start with the second two digits of the time element (representing the last two digits of the reporting year);
- Use the five-digit sequence number as the core of the abbreviated number; and
- Follow the sequence number with the first two digits of the location element.

For example, if the full URN is:

910-12345-0245-054

The abbreviated number would be:

101234502.

The usual dash between elements of the URN shall be eliminated in the abbreviated number, as there will be no space in the computer format to accommodate them.