

## **3-09/280.00 - Service to Contract Cities - Level Change**

These procedures are established on the premise that Contract Law Enforcement Bureau (CLEB) is the focal point and coordinator of contract law enforcement activities for the Department.

The procedures pertaining to contract city service levels found in the following subsections shall be adhered to:

- At the beginning of each fiscal year; and
- When contract city officials request any changes in existing services.

When special problems arise that are not covered in this manual, CLEB should be contacted.

Preparation of the SH-AD-575 is the responsibility of the station commander responsible for providing service to the contract city. Questions on preparation of this form should be directed to CLEB.

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