3-09/250.10 - Fee Processing

Cash, cashier's checks, money orders, personal checks, (personal checks with approval of station watch commander), and credit cards shall be accepted for payment of fees. Checks and money orders shall be made payable to either Robert Luna, Sheriff or the Los Angeles County Sheriff's Department. Driver's license number shall be written on personal checks.

Upon acceptance of payment, a Department Receipt (76M474C) generated from the cash register shall be given.

Deposit of these funds shall be in accordance with standard banking procedures.

The miscellaneous fees money collected shall be handled in accordance with the Department's safeguard policy as outlined in the Fiscal chapter.