3-09/240.10 - Program Operation

The "Adopt-A-Deputy" program can be established either at the request of a concerned school or may be initially presented to the school by a representative of the Department.

Upon acceptance or approval by the school principal, a deputy will then be assigned to the school. The assigned deputy will meet with the principal or his representative, who will usually arrange a staff meeting so that the "adopted" deputy will be able to confer with the teachers to explain and develop a program for the school. At the first opportunity, the deputy will be taken into each classroom and introduced to the students. When student enrollment does not permit introduction to individual classes, an assembly may be utilized for this purpose.

The "adopted" deputy should visit his school as often as time permits, but no less than twice a month. The visits may vary in length; but be of sufficient time to gain maximum benefits. The deputy should visit as many classrooms as possible during each visit. As time allows, the deputy should stop by the school during his regular tour of duty to converse with the students.

One person shall be assigned to coordinate the "Adopt-A-Deputy" programs, select personnel and act as liaison between the station and the participating schools. When necessary, a deputy may be assigned to more than one school.