3-09/190.00 - Writing for Publications

Department personnel desiring to write for any publication, radio, television, motion picture, or other similar release, on any matter wherein the writer is identified as a member of this Department or where the material is to be taken from the Department files, shall adhere to the following procedures:

- Submit an outline of the proposed writing to the Sheriff, through channels; and
- Submit a memorandum to the Sheriff setting forth the purpose for which the manuscript was prepared, whether or not the writer had been solicited for said writing and any other facts pertinent to the writing or manuscript.

The Sheriff's Headquarters Bureau, upon subsequent referral, shall check the manuscript for its adherence to Department policy, prepare a report concerning the writing and its proposed use and submit same to the Sheriff for his review.